

Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
February 23, 2026
12:00 PM

Location: CSE

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary: Angela Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meeting January 26, 2026
- III. Tracy – CSE Updates
- IV. Administrator Report
 - a. Census Review – Admissions/Discharges tracking referrals with admission coordinator
- V. Old Business Review
 - a. Staffing Update: Maintenance Director position filled, he is working cohesively with team members, motivated and working to ensure that everything is up to date and ready for survey. We are promoting a nurse from the floor staff to the Infection Preventionist role. Recruiting and interviewing to fill the DON role.
- VI. New Business/Discussion
 - a. Cleared COVID outbreak within the facility.
 - b. Marketing – we had ‘prom’ where we named a king and queen and a gathering for Fat Tuesday. All of which was posted on Facebook for sharing. Upcoming: we will hold our annual Easter Egg Hunt at Sunny Acres on 3/21/26. Flyers are being made to be posted, we will run this through the Observer.
- VII. Family Council
 - a. Resident concerns with food served on the units
- VIII. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Catherine
- IX. Miscellaneous
 - a. Lagoon Valve update: working on contract to have valves exercised every 6 months
 - b. Window replacement project: \$73,296 – Budget \$289,950.
 - c. Resident Room Renovations continue
 - d. Walk in cooler/freezer – has been installed and working well.
- X. **Next Meeting Date: 3/23/26 12:00 pm at Sunny Acres Lilac Conference Room**
- XI. Adjournment