

Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
August 25, 2025
12:00 PM

Location: CSE

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary: Angela Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meeting July 28, 2025
- III. Tracy – CSE Updates
- IV. Administrator Report
 - a. Census Review – Admissions/Discharges
 - b. IDPH Survey Update
 - i. Complaint & FRI 7/23/2025
 1. 5 Federal tags: Maintenance/Housekeeping tag F584E; Abuse tags F600G, F609D, F610 F/SQC; Nursing tag F689D. Revisit on 8/20/25 – cleared all tags.
 2. 3 Licensure Findings: 300.610a) Resident Care Policies, 300.1210b) General Requirements for Nursing and Personal Care, 300.3240 Abuse/Neglect
- V. Old Business Review
 - a. Ultrasound and E-stim are in the building at SA and being used
 - b. Commercial – discussed with CassComm
- VI. New Business/Discussion
 - a. Staffing update – Assistant Director of Nursing Tracy Hill, RN she will be working 10a-6p; still recruiting for a restorative nurse to work 11a-7p.
 - b. Floor staff: we have hired 8 CNAs and 1 RN; interviews continue
 - c. Resident room renovations are ongoing. Updated cost \$354,651.78.
 - d. HOG starting to work on window replacement bids for the building.
 - e. Lagoon valve replacement should be starting very soon.
- VII. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Catherine
- VIII. Miscellaneous
- IX. **Next Meeting Date: September 22 at Sunny Acres Lilac Conference Room**
- X. Adjournment