

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
March 1, 2023

Location: Broadgague Restaurant Second Floor Meeting Room

Meeting Facilitator: Benjamin Hart

Chairperson: Emily Schirding

Secretary: Tim Hurie

Attendees: Interim Administrator John Hurley, Advisory Board Members Emily Schirding, Angie Fletcher, John Whitehurst, Steve Territo, Josh Gronewold, Tim Hurie, County Commissioners Rich Brauer, Ed Whitcomb, Bob Lott, Troy Cummings, County Coordinator Dara Worthington, Heritage President and CEO of Heritage Enterprises, Inc, Benjamin Hart, Heritage Executive Vice President and Chief Financial Officer Daniel Curry, Heritage Director of Business Operation Steven Hart, Heritage Regional Director of Operations Janetta Strabala, Menard County Clerk Marty Gum, and Director of Heritage Facility Operations Robert Haerr.

1. Discussion

- a) Daniel Curry spoke regarding Sunny Acres stating that revenue was up in December. Continued use of Agency is hurting the bottom line. Net income is off \$70,000 as a result of Agency use. There should be one CNA for each ten patients.
- b) Steven spoke about ways to turn the bottom line around. He said the current projections are indicating a \$723,000 loss in the current fiscal year. This can be turned around with some more efficient use of resources. With a target census of 85 two Registered Nurses should be used on the day shift and one Registered Nurse in the evening. One nursing position could be eliminated. CNA's should make up 40% of the care staff. Too much is spent on housekeeping. One housekeeping position needs to be eliminated. Food costs are currently too high for the facility. By using a different food provider as much as \$44,000 could be saved. Room rate increases is the primary way to increase revenue. Room rates can be used to move residents where management wants them. Steven recommends semi-private rooms should be charged \$240.00 a day.
- c) Robert spoke about the work at and Sunny Acres and Countryside Estates. There is a tile worker shortage which is delaying the work at the showers at Sunny Acres. Despite the worker issue Robert is hopeful the showers will be completed soon. At Countryside insulation work has been completed. The testing of the fire alarm system is progressing. The door security systems were discussed.
- d) John H. led a discussion of the Advisory Board regarding the number of licensed beds at Sunny Acres. It was moved by Steve and seconded by Josh to reduce the number of licensed beds to 99. The motion passed. John informed that a dietary manger has been hired. The Board discussed applying for grants for Countryside. The meeting was adjourned. The next meeting will be on March 28, 2023.

Respectfully submitted, Tim Hurie, Secretary of the Board.