

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
November 29, 2022

Location: Countryside Estates, 19130 Sunny Acres Road, Petersburg, IL 62675

Meeting Facilitator: Sarah Hoskins, Administrator

Chairperson: Emily Schirding

Secretary: Tim Hurie

Attendees: Administrator Sarah Hoskins, Director of Nursing Tobie Brown, Assistant Director of Nursing Kayla Angeli, Regional Director of Operations Melissa Stachowiak, Director of Operations Bob Haerr, Advisory Board Members Emily Schirding, Angie Fletcher, Steve Territo, Josh Gronewold, John Whitehurst, Tim Hurie, County Commissioner Troy Cumming

1. Call to Order by Chairperson Emily Schirding
2. Roll Call
3. Approval of Minutes-Motion by Steve second Josh
4. Discussion
 - a) Bob reported on the shower renovation. Two showers have been completed at a cost of \$45,000 for materials and supplies paid to the general contractor. Work on three other showers will take five weeks. Two other showers will take about three weeks work. The report on the elevator work for Countryside was hopeful. Parts and materials were expected in three or four days and repair work would begin immediately. Bob reported some minor repairs had been done on the geothermal unit.
 - b) Sarah led a discussion of the financial review. She reported there was nothing out of the ordinary. The census at Sunny Acres showed 83 and Countryside was full at 21. Sarah stated that Medicare days were up for October, occupancy rate for Sunny was 92%, and expenses were in the normal range.
 - c) Sarah reported that a dietary manager had not yet been filled despite a salary possibly of \$40,000 to \$50,000 depending on experience.
 - d) Sarah reported the COVID-19 outbreak of October 10 was officially over as of November 28 with 15 residents having been impacted. It was agreed to cancel the December Board meeting as Sarah will have PTO on that December date. The next meeting is scheduled for January 31, 2023. The meeting was adjourned.

Respectfully submitted,
Tim Hurie, Secretary of the Board