

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD
MEETING MINUTES**

March 21, 2022

The regular meeting of the Menard County ETSB was called to order by Ken Yocom at 7:00 p.m.

Members Present: John Balster, Ken Yocom, Karen Boensel, Pat Rebbe, Ron Cooley, Dave King, Ben Hollis, and Kevin Standley

Members Absent: Mike Chandler, Daniel Schirding, and Rich Brauer

BOARD MINUTES

- A motion to accept the consent agenda of the March 21, 2022, ETSB regular meeting was made by Ron Cooley and seconded by Pat Rebbe. All ayes. Motion carried unanimously.
- A motion to accept the February 21, 2022, minutes as presented was made by Ron Cooley and seconded by Pat Rebbe. All ayes. Motion carried unanimously.
- A motion to accept the financial reports as presented with an explanation of the new spreadsheet presented was made by Kevin Standley and seconded by Ron Cooley. All ayes. Motion carried unanimously.

911 COORDINATOR REPORT

- John has received the last two outstanding software maintenance fees.
- John, Mike Chandler, and Ben Hollis wanted to review all maintenance fees and get description on what it is. If anyone has questions, we can deliver an answer. John had a discussion with a tutorial on how this report works.
- Ben Hollis said Central Square will not invoice all entities separate. They will send one invoice with the breakdown then we will need to send to the other 911 entities. Currently the budget seems okay.
- John received the original Cass County IGA from March 2004. He will send it out for all board members to review. Dave King suggests we review and update this agreement. John will contact Vicky at Cass County for a meeting, and he will attend with Ben Hollis. Ken Yocom suggests we do a testing twice a year and Ben Hollis agreed.

PSAP UPDATE

- Kevin Standley is at full staff, and he is handling the EMD training.
- Remodel is still not complete. GTSI doesn't know how long it will take. GTSI and Hanson will temporarily move the operation to another room. We will complete as soon as possible.
- Karen Boensel made a motion to approve a budget of \$1,500.00 for new monitors for the 911 system and it was seconded by Ron Cooley. All ayes. Motion carried unanimously.

- The bill for GRSI will need to do better invoices with a description of services rendered.
- Cushing sent an email on refund deposit and is writing off the balance due. It brings a question as to do we just wipe out the maintenance fee or have them pro-rate month by month until Central Square is in full operation. Dave King suggests we send them a letter from the State's attorney that we are cancelling this contract without payment due to it not operating properly. Ben Hollis, Mike Chandler, and the State's attorney will work on this letter so that we can get the data conversion handled for Central Square.

OLD BUSINESS

- None

NEW BUSINESS

- Dave King made a motion on the ETSB Office Nominations to keep the same board members as follows:
Chairperson: Mike Chandler
Vice-Chairperson: Ken Yocom
Secretary: Karen Boensel
Motion was seconded by Kevin Standley. All ayes. Motion carried unanimously.

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- None

ADJOURN

A motion to adjourn was made by Ben Hollis and seconded by Kevin Standley. All ayes. Motion carried unanimously.

The next meeting will be held on Monday, April 18, 2022, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member