

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

November 16, 2020

The regular meeting of the Menard County ETSB was called to order by Ken Yocom at 7:00 p.m.

Members Present: Karen Boensel, Jason Huffman, Bob Lott, John Balster, Pat Rebbe, Dave King, Ken Yocom, Mike Chandler, Ben Hollis, and Ron Cooley

Absent: Bob Lott and Daniel Schirding.

BOARD MINUTES

- A motion to accept the consent agenda of the November 16, 2020, ETSB regular meeting was made by Dave King and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- A motion to accept the minutes of October 19, 2020, ETSB regular meetings was made by Ben Hollis and seconded by Dave King. All aye. Motion carried unanimously.
- A motion to accept the financial reports for September and October was made by Ben Hollis and seconded by Dave King. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- Tallula road name has not been finalized as Steve Merrill did not call with a choice. A motion to approve this address Kahbeah Lane and addresses as such to 107 Kahbeah Lane and 111 Kahbeah Lane was made by Dave King and seconded by Ken Yocom. All aye. Motion carried unanimously.
- The new mini-split is installed in Oakford. Between the 19th. And 23rd it should be installed for Vineyard and Petersburg. Smith sent a service contract for spring AC cleaning and general check maintenance and then again in the fall. Fees are \$27.00 each x 3 or \$45.00 each x3. A motion to approve was made by Ben Hollis and seconded by Dave King. All aye. Motion carried unanimously.
- Oakford sensor will be replaced tomorrow. This will be excellent for monitoring our towers and will be added to Dispatch email. John, Jason, Ben, and Mark Oller will check on cost to add smoke alarm to audible on Dispatch.
- Petersburg Washington Street Tower does not have a battery backup system. To install a backup system at 110v is \$2,500.00 and it should last between 4 to 5 years and a natural gas generator could cost around \$3,500.00. We will table for now and Ben will send an email to receive more bids.
- New chairs have been purchased for Dispatch.
- We have an address in Tallula with an error on the spelling of Greene Street and the resident has not received mail. Also, Higgenbotham is building a new house. John will let us know after it is all straightened out.

PSAP UPDATE

- Jason discussed the network issue. The estimate is \$5,800.00 and it will take 16-20 hours for installation and equipment. Jason would like a budget to correct this issue. This will cover CAD, mapping, EMD, and all reporting. Hanson monitors all servers with the new fiber optic it can monitor jail and courthouse. The new server will separate and work independently and will cyber secure with only one IP address. A motion to approve a budget of \$7,500.00 to correct this networking issue was made by Dave King and seconded by Ron Cooley. All aye. Motion carried unanimously.
- Hired 1 full-time Dispatcher.
- Jason has secured EMD training at no cost and will be enrolling several for training.
- Certifications are due and Jason has everyone doing these re-certs on-line due to COVID. Program with Dan Reynolds will review the Q training. Statistics show problems with the nursing home and doctors office. We have met wit them and they just do not comply.

OLD BUSINESS

- The Vet Clinic address dilemma is still tabled for now. John has not talked with Dr. O'Brien after several attempts. Certified letter should be sent and we will check with Bob as he was going to check on the city annexation. However, this will still not be in compliance with NG911 and we will receive an error on our mapping. This needs to be corrected and we will discuss with the State's attorney on ramifications of not changing this address and meet with Dr. O'Brien and the City of Petersburg on all the corrections that will need to be addressed.

NEW BUSINESS

- None

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- See 911 Coordinator Report on budget.

ADJOURN

- A motion to adjourn was made by Ron Cooley and seconded by Jason Huffman. All aye. Motion carried unanimously.

The next regular meeting will be held on December 21, 2020, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member