

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES**

**June 18, 2018**

The regular meeting of the Menard County ETSB was called to order by George Castles at 7:00 p.m.

Members Present: John Balster, Jason Huffman, Karen Boensel, Ken Yocom, George Castles, Dave King, Ben Hollis, Bob Lott and Pat Rebbe

Members Absent: Mike Chandler and Mike Burg

Guest: Petersburg Mayor Rick Snyder.

**BOARD MINUTES**

- A motion to accept the consent agenda of the June 18, 2018, ETSB regular meeting was made by Ken Yocom and seconded by Dave King. All aye. Motion carried unanimously.
- A motion to accept the minutes of May 21, 2018, ETSB regular meeting was made by Jason Huffman and seconded by Ken Yocom. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Dave King and seconded by Jason Huffman. All aye. Motion carried unanimously.

**911 COORDINATOR REPORT**

- EMD goes live Thursday. Ben will contact John when reviewed and he will pay invoice.
- 2 new dispatchers mid July should be in good shape.
- Installing EMD and discussion was had on how to handle BLS calls for Greenview due to dissolution of the Greenview BLS. Mike Burg will place notice in both local newspapers on this dissolution with protocol being Menard County Ambulance service being paged for all.
- HVAC on building audit reported the air-conditioning is no longer working properly and needs replaced with ETSB(911) being responsible. Three bids has been received with Smith Plumbing and Heating as the low bid of \$3,692.00. Bob Lott stated the County is the responsible party and it should be paid from the General Fund with the heat sensor also being replaced. All invoices will be sent to Menard County to be paid.
- Server is running out of space on the oldest. IT should be backed up off site with a need to replace due to call data and everything on CAD. We will table until more information is received. Ben Hollis and Jason Huffman will get with Jason LeMar's office. John requests George also needs to be included on discussion.

**PSAP UPDATE**

- Reported above with the 911 Coordinators report.
- Jason Huffman did attend meeting in Champaign.

### OLD BUSINESS

- None

### NEW BUSINESS

- No meeting will be held in July due to the Menard County Fair.

### HEARING OF CITIZENS

- Petersburg Mayor Snyder was in attendance to discuss the invoice sent to the ETSB(911) and suggested to split this bill. Someone needs to go to the City of Petersburg and agree to itemize all billing for the building located at 522 West Washington Street. Pat Rebbe, Dave King and Bob Lott will handle this review. Pat Rebbe will discuss the maintenance of this building and an intergovernmental agreement will be written by the Menard County State's Attorney committing to a 50% / 50% split by each entity. Mayor Snyder and George Castles will sign. A motion to pay the City of Petersburg with a budget ceiling of \$500.00 was made by Dave King and seconded by Bob Lott. All aye. Motion carried unanimously. Upon adjournment Board Members will go and view this building.

### SPECIAL COMMITTEES REPORT

- None

### ADJOURN

- A motion to adjourn was made by Dave King and seconded by Bob Lott. All aye. Motion carried unanimously.

The next regular meeting will be held on August 20, 2018, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel  
Secretary/Board Member