

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES**

**August 20, 2018**

The regular meeting of the Menard County ETSB was called to order by George Castles at 7:00 p.m.

Members Present: John Balster, Jason Huffman, Karen Boensel, Ken Yocom, George Castles, Ben Hollis, Bob Lott, Pat Rebbe, Mike Chandler and Mike Burg

Members Absent: Dave King

**BOARD MINUTES**

- A motion to accept the consent agenda of the August 20, 2018, ETSB regular meeting was made by Mike Chandler and seconded by Bob Lott. All aye. Motion carried unanimously.
- A motion to accept the minutes of June 18, 2018, ETSB regular meeting was made by Ken Yocom and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- No Meeting in July, 2018.
- A motion to accept the financial reports as presented for June was made by Jason Huffman and seconded by Bob Lott. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented for July was made by Ben Hollis and seconded by Mike Chandler. All aye. Motion carried unanimously.

**911 COORDINATOR REPORT**

- John ask if there was any new equipment purchased since last year. Ben Hollis and Jason Huffman was not aware of any but would review and turn in by Thursday. The listing of equipment totals \$930,000.
- John had two addresses and stated it was very slow at this time..

**PSAP UPDATE**

- Jason Huffman presented the call numbers report. Salary comparison with other counties shows Menard County is at \$16.00 plus for full-time and the union would like to discuss a raise. The Sheriff does set the part-time salary.
- EMD is in use but we are still waiting on language line for pay per call for interpreter for foreign causing a minimal delay. Training is in progress with Andy Coulter hired as full-time dispatcher. Training take approximately two months. A staff meeting was held with everyone receiving a positive reinforcement structure. Three major conferences will be split among dispatchers.
- A conference call was held with Cushing. CAD issues saying our server is out of date. Hansen has not responded for quote with our server being eight years old. The last one purchased was around \$3,000.00 and we presume this one will be more expensive. Hanson is to breakdown cost on bid. Ben Hollis assumes it will be closer to \$5,000.00. The Sheriff's Department received a \$40,000.00 grant for laptops and they have been purchased, however, we will need to do some reporting and our server is not handling all of the new programs.

We knew this was going to happen but Hansen is the County's choice. The recorder will be needed after the server replacement.

- Radio issues and GTSI has been called.
- The east side of the county is still having issues. There was a discussion on Starcom with 35 portables and 10 mobiles being free of charge, the radio tower upgrades included but would be only for police and ambulance. It was decided that should this be the case it would not be ETSB's financial responsibility and would be charged to the Sheriff's Budget.

#### **OLD BUSINESS**

- Petersburg City has been paid \$405.22 at this time and we will need to set up some kind of maintenance agreement. Mike Burg will review for language and set it up.

#### **NEW BUSINESS**

- Two grants are available to 911. Ben Hollis and Jason Huffman will investigate and report back.

#### **HEARING OF CITIZENS**

- None

#### **SPECIAL COMMITTEES REPORT**

- Budget Committee will need to meet sometime in September.

#### **ADJOURN**

- A motion to adjourn was made by Jason Huffman and seconded by Ken Yocom. All aye. Motion carried unanimously.

The next regular meeting will be held on September 17, 2018, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel  
Secretary/Board Member