

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, November 27, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Ed Whitcomb, Jeff Fore and Bob Lott were physically present. Commissioner Barb Kyes was unable to attend. A quorum was present. County Clerk Gene Treseler, County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the November 13, 2012 regularly scheduled Board meeting, the monthly department expense report for October 2012 and payment of 2013 Membership Dues for the Illinois Association of County Board Members & United Counties Council of Illinois. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

OLD BUSINESS

Menard County EMS Department Billing Service Agreement

Commissioner Whitcomb moved to table consideration of a billing services agreement with the third-party billing service used by the Menard County EMS Department until it is ready for said consideration. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

NEW BUSINESS

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

There were no unscheduled public comments or requests for Board action.

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department was under the \$100,000 credit limit established with the County (\$37,576).

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Commissioner Whitcomb moved to approve the transfer \$1,500 from the County's General Fund to the Health Department Fund, as budgeted and per the request of the Health Department. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

EMS/Community Services Department Report/Requests for Board Action

Dara Worthington, Community Services Administrator/EMS Fiscal Officer and Larry Graf, EMS Chief/ESDA Coordinator were in attendance. Mr. Graf passed out a weekly activity report.

On behalf of the Emergency Telephone Systems Board (911), Mr. Graf presented various, Fiscal Year 2012 budget line item transfers. Commissioner Lott moved to approve these Fiscal Year 2012 line-item transfers, as proposed. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Commissioner Whitcomb moved to approve a resolution for participation in the State of Illinois Federal Surplus Property Program by the EMS Department. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The resolution shall be known as **Resolution 49-12**.

Ms. Worthington provided an overview of financial reports that were presented to the Board at this meeting.

Ms. Worthington presented various, Fiscal Year 2012 budget line item transfers for Fund 30 (EMS Fund), Fund 41 (General Assistance Fund) and Fund 93 (Emergency Relief Fund). Commissioner Fore moved to approve these Fiscal Year 2012 line-item transfers, as proposed. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Commissioner Lott moved to approve authorizing Ms. Worthington to sign documents related to the Downstate Operators Assistance Program application (related to rural transportation), if deemed necessary. Commissioner Whitcomb seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

County Treasurer’s Report/Requests for Board Action

Commissioner Whitcomb moved to approve the transfer of \$4,000 from the County’s General Fund to the Animal Control Fund, as budgeted. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

County Treasurer Jackie Horn presented various, Fiscal Year 2012 budget line item transfers for Fund 01 (Office of Sheriff Department), Fund 03 (Office of State’s Attorney), Fund 06 (Office of County Treasurer & Collector) and Fund 27 (Tax Sale Automation Fund). Commissioner Whitcomb moved to approve these Fiscal Year 2012 line-item transfers, as proposed. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

County Clerk’s Report/Requests for Board Action

County Clerk Treseler presented liquor licenses, for the Board’s approval and to run from January 1, 2013 to December 31, 2013, for the following entities: Hill Prairie Winery and Greenview AmVets Post 179. Commissioner Whitcomb moved to approve these liquor license applications, as presented. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

State’s Attorney Report/Requests for Board Action

There were no State’s Attorney report/requests for Board action.

County Coordinator’s Report/Requests for Board Action

County Coordinator Duncan provided an update on the status of various upcoming issues and events of interest to the Board.

Commissioner Lott moved to approve opening executive session minutes from the May 8, 2012 Board meeting. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Individual Board Members - Report/Requests for Board Action

Chairperson Kirby informed of direction given to the County Coordinator to work with the County Treasurer to provide information back to the Board related to the status and trends of various fund reserves.

Approval of Memorandum of Understanding – Reimbursements to Menard County, Illinois for Additional Labor Costs to Provide 911 Dispatching Services

Commissioner Lott moved to approve a memorandum of understanding concerning reimbursements from the Emergency Telephone Systems Board to Menard County, Illinois for additional labor costs associated with providing 911 dispatching services through the Menard County Sheriff's Department. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ordinance - Fiscal Year 2013 Budget Adoption

Commissioner Fore moved to approve an ordinance adopting the Fiscal Year 2013 budget. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The ordinance shall be known as **Ordinance 50-12**.

Approval of FY 2012 Line-Item Budget Transfers for Fund 10 (Other General Fund) & Fund 30 (Liability & Insurance Fund)

County Coordinator Duncan presented various, Fiscal Year 2012 budget line item transfers for Fund 10 (Other General Fund) and Fund 30 (Liability & Insurance Fund). Commissioner Lott moved to approve these Fiscal Year 2012 line-item transfers, as proposed. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Resolution - Menard County 2013 Holiday Schedule

Commissioner Whitcomb moved to approve a resolution setting the Menard County 2013 Holiday Schedule (and courthouse closings). Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 51-12**.

Resolution – Menard County Emergency Telephone Systems Board, Re-Appointment of Mike Burg, George Castles & Larry Graf for a three-year term to expire December 1, 2015

Commissioner Fore moved to approve a resolution re-appointing to the Menard County Emergency Telephone Systems Board, Mike Burg, George Castles & Larry Graf for a three-year term to expire December 1, 2015. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 52-12**.

Resolution(s) - Menard County Rescue Squad Trustee Appointments

Commissioner Whitcomb moved to approve a resolution appointing Diane Britton to a four year term on the Menard County Rescue Squad Board of Trustees with said term expiring on the second Monday in December 2016. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 53-12**.

Commissioner Lott moved to approve a resolution appointing Dave Sinclair to a four year term on the Menard County Rescue Squad Board of Trustees with said term expiring on the second Monday in December 2016. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 54-12**.

Resolution – To renew approval of a preliminary plat plan for a residential subdivision (aka Barber’s Glenn Subdivision) located ¼ mile east of Kent Road, directly off the Athens Blacktop Road and in the R-1 Zoning District

Commissioner Lott moved to approve a resolution to renew approval of a preliminary plat plan for a residential subdivision (aka Barber’s Glenn Subdivision) located ¼ mile east of Kent Road, directly off the Athens Blacktop Road and in the R-1 Zoning District. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The resolution shall be known as **Resolution 55-12**.

Approval of Bonds for North Sangamon Lattimore Creek Mutual Drainage District Commissioner Kevin Ruppel & Grove Creek Drainage District Commissioner Kenneth Deverman

Commissioner Whitcomb moved to approve bonds for North Sangamon Lattimore Creek Mutual Drainage District Commissioner Kevin Ruppel and Grove Creek Drainage District Commissioner Kenneth Deverman. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Executive Session

Commissioner Whitcomb moved to enter into executive session to discuss specific personnel as allowed by (5 ILCS 120/2)(c)(1) and litigation as allowed by (5 ILCS 120/2)(c)(11) at 6:53 p.m. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

The regular meeting reconvened at 8:05 p.m.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:05 p.m. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.