

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, April 26, 2011, at 10:00 a.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Jeff Fore and Ed Whitcomb were physically present. Commissioner Kyes was unable to attend. County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and Rebecca Rowe representing the County Coordinator's Office were also in attendance.

Commissioner Kirby called the meeting to order at 10:00 a.m.

Commissioner Whitcomb moved to approve the consent agenda which included the regular minutes from the April 12, 2011 regularly scheduled Board meeting and the monthly department expense report for March 2011, as presented. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Menard County Rescue Squad Organization

Ken Brittin, representing the Menard County Rescue Squad, presented a list of names the squad would like to see appointed by the Menard County Board of Commissioners to the new governing board which will oversee the operations of the Menard County Rescue Squad (Voters recently approved creating taxing authority for the Menard County Rescue Squad and creating a special governmental district with the Rescue Squad's governing board to be appointed by the Menard County Board of Commissioners). Mr. Brittin said all people on the list have indicated they would serve on the new board. Pam Hart, an attorney representing the Menard County Rescue Squad, told the Commissioners the new board would need to be appointed within sixty days from the April 5, 2011 election. State's Attorney Ken Baumgarten stated that the sixty day window is from the date the election was certified.

Unscheduled Public Comments/Requests for Board Action

There were no unscheduled public comments/requests for Board Action.

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Davis was in attendance and informed that the department's account receivables from the State of Illinois are \$88,272.48. She informed that the Health Department has been awarded a \$5000.00 grant for tobacco awareness targeting school students, from the State of Illinois, for the 2011 calendar year. She informed that the Health Department's five year recertification plan has been accepted. She also informed the Board of three upcoming events in the community. She informed that there will be a Stop and Shop for health information at the Athens Christian Church, Thursday, April 28, 2011. She informed that there will be a RX Round Up on Saturday, April 30, 2011 to take expired medications with the Health Department working in conjunction with Menard County Sheriff, Petersburg Police and the Drug Enforcement Administration. She informed that there will be a health and safety fair at the end of May. Commissioner Lott questioned if the County had any responsibilities regarding the closing of Menard Convalescent Home. Ms. Davis responded that the Illinois Department of Health was responsible.

EMS/Community Services Report/Requests for Board Action

EMS Chief Larry Graf was unable to attend as he was meeting with FEMA officials regarding eligible reimbursements for the February 2011 blizzard in our community and meeting with local officials regarding the possibility of local flooding. Ann Gorman representing Chief Graf presented an overview of EMS activities. She informed the Board of a report detailing the EF1/EF0 tornadoes that struck rural Athens. She informed that all local emergency response agencies met to discuss preparations for the potentially hazardous weather on April 20, 2011. She informed that weather radios are being distributed to all critical facilities within the county. She informed that radios are also being distributed to resident campers at New Salem State Park,

Deer Park and NSPOA. She informed that funding amounts for the annual Emergency Management Agency (EMA) grant is still unknown. She informed that all County Departments and the cities and villages are meeting this week to discuss the reimbursements for the blizzard related costs.

Ms. Gorman informed that the ambulance and Medivan transport logs are available for review and that the call volume was up markedly in March over February. She informed that the closure of Menard Convalescent Center will impact ambulance service as the EMS Department had 126 ambulance calls to the facility last year, and 29 calls to date in 2011. Ms. Gorman provided an overview of several personnel changes in the EMS department. She informed that the EMS Department is compiling a report to illustrate the department's overall vehicle maintenance costs.

Community Services Administrator/EMS Fiscal Officer Dara Worthington informed the Board that the EMS Department financials are in the black but it did not take into account the fact that the collective bargaining agreement had yet to be approved. She stated the EMS Department has experienced more costs in the last few months with overtime and other costs related to the December 31, 2010 tornado and the February 2011 blizzard. She informed that the EMS Department has been transporting for the County Coroner.

Ms. Worthington discussed grant availability for an emergency operations center (EOC). She said they are waiting to see if Federal funds will be released and, if so, the EMS Department will need to be ready with a grant within 30 days of releasing the funds. Ms. Worthington provided Commissioner Lott with a copy of a Sunny Acres Nursing Home report regarding ABC billing and in house and private pay receipts. She informed that the EMS Department has been working on collections. She informed the senior transport van that was involved in an accident has been fixed and is back in service. She informed that Senior Transport is advertising and looking for another senior transport van driver.

Ms. Worthington informed the Board that the Workforce Investment Act (WIA) personnel will be here Friday, April 29, 2011, to discuss options for employees of the Menard Convalescent Center, which is closing in July 2011.

Sunny Acres Report/Requests for Board Action

Sunny Acres Nursing Home Administrator Pat McNeal and John Smith, third-party financial consultant, reviewed a summary of bad debts which have not been collected since 2001. Mr. Smith stated Sunny Acres has the reserves to cover the debt. He also related the need to tighten up on the collections process, but went on to say the new collection software will also assist in that process. Commissioner Lott moved to write off the bad debt (\$241,363.71) as was recommended by the Sunny Acres Advisory Committee. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ms. McNeal presented a bid of \$82,948.00 from Bowsher Roofing to replace the roof and repair the siding from the tornado damage at Countryside Estates. Commissioner Fore moved to accept the bid, as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ms. McNeal presented a bid from Schmoldt and Daniels in the amount of \$108,698.39 to replace the windows at Sunny Acres. Chairman Kirby reminded the Board that Sunny Acres has received an energy grant of \$62,000.00 to be applied to the cost of replacing the windows. Commissioner Fore moved to accept the bid, as presented. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

County Treasurer's Report/Requests for Board Action

County Treasurer Horn handed out the recent sales/income tax information (copy on file). She also provided an overview of the Illinois Municipal Retirement Fund (IMRF), which included the proposed rates for 2012 (copy on file).

County Clerk's Report/Requests for Board Action

There was no report/request for Board action.

State's Attorney Report/Requests for Board Action

State's Attorney Baumgarten requested an executive session to discuss a union contract issue.

County Coordinator's Report/Requests for Board Action

Ms. Rowe brought up a request from the Petersburg "PREP" Group to Sheriff Jones to let the group plan a farmer's market on the courthouse parking lot this summer. The commissioners directed the Sheriff to get more information from the group.

Rebecca Rowe representing the County Coordinator's Office presented executive session minutes from the March 30, 2010 Board meeting and the October 12, 2010 Board meeting to be considered for opening to the public. Commissioner Fore moved to open the executive minutes, as presented. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Commissioner Whitcomb moved to approve payment of a bill to FWAI Architects in the amount of \$1,900 related to work involving the Courthouse heating and cooling plant. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Appointments

Commissioner Fore moved to approve a resolution appointing Kyle Thomas as Trustee of the Oakford Fire Protection District. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 04-11**.

Commissioner Lott moved to approve a resolution appointing Wayne Winkelmann as Trustee of the Petersburg Community Fire Protection District. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 05-11**.

Commissioner Whitcomb moved to approve a resolution appointing Albert E. Kincaid as Trustee of the Menard County Cemetery Maintenance District. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 06-11**.

Commissioner Lott moved to approve a resolution appointing Bill Meeter as Trustee of the Athens/Fancy Prairie Fire Protection District. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 07-11**.

Commissioner Fore moved to approve a resolution appointing Michael Dudley as Trustee of the Tallula Fire Protection District. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 08-11**.

Commissioner Reapportionment & New Commissioner District Boundaries

The Board discussed reapportionment and a proposed Commissioner's re-districting map. It was discussed that reapportionment and re-districting were necessary to perform after each U.S. Census was concluded and that the Commissioner's districts needed to be based on creating balance in the population that was to be represented in each Commissioner's district. The Board directed that the proposed Commissioner's re-districting map should be made available for public viewing.

Individual Board Members - Report/Requests for Board Action

There were no reports or requests for board action.

Executive Session

Commissioner Lott moved to enter into executive session at 11:55 p.m. to discuss union negotiations (5 ILCS 120/2)(c)(2), the selection of person(s) to fill a public office as allowed by (5 ILCS 120/2)(c)(3) and the purchase or lease of real property (5 ILCS 120/2)(c)(5). Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

The regular meeting reconvened at 12:15 p.m. Commissioner Ed Whitcomb had to leave the meeting at this time.

Carl Fischer – FWAI Architects

Mr. Carl Fischer, FWAI Architects, proposed a standard AIA (American Institute of Architects) contract agreement to perform work on the proposed heating and cooling plant project for the courthouse in the amount of \$10,900.00. Commissioner Lott moved to approve the proposed contract subject to a review by State’s Attorney Ken Baumgarten. Commissioner Fore seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 12:41 p.m. Commissioner Fore seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.