

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, March 13, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Jeff Fore and Ed Whitcomb were physically present. Commissioner Barb Kyes was unable to attend. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the February 28, 2012 regularly scheduled Board meeting and the Menard County Community Services Monthly Report for February 2012. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments/requests for Board action.

**Ordinance – Approve/Deny Special Use Permit Application (12-01SUP). Steven (Mark) & Valerie Plunkett have applied for a Special Use Permit for the purpose of establishing a kennel in the A – Agricultural Zoning District. A BRIEF LEGAL DESCRIPTION FOR THE PROPERTIES IS AS FOLLOWS: Part of the east half of the southeast quarter of section 11, township 18, north range 7 west, 3rd P.M. & part of the west half of section 1 and part of the northwest quarter of section 12 and part of the northwest quarter of the southwest quarter of section 12, all in township 18, north range 7 west, 3rd P.M. THE ADDRESS FOR THE PROPERTY IS 101 VINEYARD HILLS ROAD, PETERSBURG, ILLINOIS.**

An ordinance to give consideration to a special use permit application (12-01SUP) from Steven (Mark) & Valerie Plunkett for the purpose of establishing a kennel in the A – Agricultural Zoning District (101 Vineyard Hills Road, Petersburg, Illinois) was on the agenda. County Coordinator Duncan asked Mr. Plunkett for clarification that he would plant trees, per a proposed condition of approval of the application that the trees would be at least four feet tall at planting. Mr. Plunkett informed that the trees would be between four to six feet at planting.

County Coordinator Duncan informed that the Zoning Board of Appeals had recommended approval with conditions. County Clerk Treseler, as a resident of Vineyard Hills subdivision, expressed concern to the Board regarding noise/dogs barking coming from the kennel. Mr. Plunkett informed that dogs would be inside the building at night and that, in addition to other steps they were planning to take, should alleviate the concerns with the dogs barking.

Commissioner Lott moved to approve special use permit application (12-01SUP) ordinance, with the following conditions:

- 1) Approved landscaping plan, as attached herein, is required to be installed and maintained as part of this special use permit so as to provide a visual and sound barrier on the northwest side of the proposed kennel building. Landscaping plan to be followed and maintained shall include tree specie(s), the number of trees to be planted and height with the height of proposed trees to be no less than four feet.
- 2) No additional kennel facilities shall be constructed, other than as proposed in this special use permit application and represented by the applicant (including no more than ten inside kennels and fifteen inside/outside kennels), without amendment to the special use permit application or, in other words, applicant shall apply for a special use permit amendment and follow the process for a special use permit as adopted by Menard County.

Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The ordinance shall be known as **Ordinance 09-12**.

### **Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis was in attendance. She provided an overview of the Health Department finances including an overview of the Health Department’s fund balance/equity position.

Ms. Davis asked the Board to transfer \$548 from the County’s General Fund, as budgeted, for the purpose of paying the home health agency renewal application fee and Medicare application fee. Commissioner Lott moved to approve the budget transfer, as requested. Commissioner Whitcomb seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Ms. Davis informed that, as of this day, the Health Department was up to approximately \$99,101 in the \$100,000 line of credit that had been established between the County and Health Department. Chairperson Kirby commented that there had still been no plan submitted to the County Board, as requested, as to what the Health Department would do if the County were to not extend the line of credit beyond what was established. Board of Health Chairperson Edie Sternberg was in attendance and responded that the plan was to go back and try to clean up the Medicare and other accounts receivables to see where the Health Department stood financially. Commissioner Lott asked if there were programs that were not financially feasible anymore. There was general discussion about aspects of the Health Department’s budget, e.g., how rent had been handled in the budget and other steps that may be taken to reduce costs, e.g., reducing mileage reimbursement and furlough days.

Commissioner Fore asked Ms. Davis to investigate whether it was an option to get out of certain grant commitments early, if such a step would help alleviate the financial issues with the Health Department. Ms. Davis informed there was discussion about seeking a local tax referendum to support the Health Department but that the Board of Commissioners’ support would be needed. There was discussion about setting a special meeting for March 19<sup>th</sup> at 6:00 p.m. for the Board of Commissioners, in conjunction with a special meeting of the Board of Health, to discuss the Health Department’s finances.

Commissioner Lott moved to approve the payment of various, Health Department bills (and as deemed needed per the County extending the Health Department’s line of credit to pay said bills), as presented. Commissioner Whitcomb seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

### **Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for February 2012. He presented for Chairperson’s review and signature three waiver valuations. He informed that the bids for rock and road oil will be presented for approval at the March 27, 2012 Board meeting. He informed that the Athens Blacktop Road widening project from the Sangamon River Bridge and Chautauqua Road to 3,900 feet east was on the State of Illinois bid letting held on March 9, 2012 with the winning bid being K.E. Vas Company.

### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and gave an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 95 and the Countryside Estates census was 21 residents. She informed that the pay mix at Sunny Acres was Medicare A - 11; Private Pay – 29; Insurance - 2 and Public Aid – 53. She informed that in the last twelve months, 17 residents of Sunny Acres had converted from private pay to public aid.

Ms. McNeal informed that there was no, outside funding available for replacement of the "T12" fluorescent lights, other than an Ameren Illinois rebate. She informed of bids to replace these lights with Springfield Electric submitting the lowest bid at \$24,164. Ms. McNeal informed that she had been informed that Sunny Acres may be able to receive a portion of unclaimed grant money related to the window replacement grant funds the facility had already received. She informed of nursing and certified nursing assistant job openings at Sunny Acres. She informed of the new Wellness Coordinator/Risk Management specialists working for the County's workers comp and property/casualty insurer.

Commissioner Fore moved to approve the purchase of a new defibrillator, using donated funds, and as requested by Sunny Acres. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

#### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn presented information concerning tax collections. She presented information on funds owed to the County's General Fund from the State of Illinois, informing that they currently owed \$282,020.

#### **County Clerk's Report/Requests for Board Action**

Commissioner Whitcomb moved to approve a resolution to approve disposing/transfer of deed of property acquired through non-payment of taxes, Property Identification Number 11-24-406-077, 078, 079 & 081. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 10-12**.

County Clerk Treseler informed the Board that Shambole Golf Course was interested in amending their Sunday liquor license to allow sales earlier than 10:00 a.m. The consensus of the Board was that they needed to make a formal request.

#### **State's Attorney's Report/Requests for Board Action**

There was no report/request for Board action.

#### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented a request from the Supervisor of Assessments to purchase two computer workstations for his office in the amount of \$1,760. Commissioner Lott moved to approve the purchase, as requested. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

County Coordinator Duncan reminded the Board of new Open Meetings Act training requirements. He informed that the tenant of the County farm ground was interested in getting with a Board representative to discuss some farm maintenance issues. He informed that he had been summoned for jury duty on April 9<sup>th</sup> that could affect his availability for work duties.

#### **Individual Board Members - Report/Requests for Board Action**

Commissioner Whitcomb requested that the Board look into addressing issues with the wall and ceiling cracking present on the Courthouse building, second floor. The Board directed staff to look into the situation.

#### **Approval of Amendment to the Menard County Health Care Plan Related to Eligibility Standards**

Commissioner Fore moved to approve an amendment to the Menard County health care plan as related to eligibility standards. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Resolution – Appointment of Richard Dennis to serve vacant term on the Menard County Cemetery Maintenance District that expires the first Monday in May, 2014**

Commissioner Lott moved to approve a resolution appointing Richard Dennis to serve a vacant term on the Menard County Cemetery Maintenance District that expires the first Monday in May, 2014. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The resolution shall be known as **Resolution 11-12**.

**Resolution – Re-Appointment of Reggie Dowell to serve a term on the Menard County Cemetery Maintenance District that commences the first Monday in May 2012 and expires the first Monday in May, 2015**

Commissioner Whitcomb moved to approve a resolution re-appointing of Reggie Dowell to serve a term on the Menard County Cemetery Maintenance District that commences the first Monday in May 2012 and expires the first Monday in May, 2015. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The resolution shall be known as **Resolution 12-12**.

**Additional Health Department**

Health Department Administrator Alicia Davis presented some minutes and agendas related to the establishment of the line of credit and passage of the Health Department budget.

**Executive Session**

Commissioner Lott moved to enter into executive session to discuss collective bargaining negotiating matters as allowed by (5 ILCS 120/2(c)(2) and personnel as allowed by (5 ILCS 120/2(c)(1) at 7:56 p.m. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

The regular meeting reconvened at 8:35 p.m.

**Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 8:35 p.m. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.