

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, May 13, 2014, at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Ed Whitcomb, Allan Anderson and Troy Cummings were physically present. A quorum was present. State's Attorney Kevin Tippey, County Treasurer Jackie Horn, County Clerk Gene Treseler and County Coordinator Steve Duncan were also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the April 29, 2014 regular Board Meeting and the Menard County Community Services Report for April 2014. Commissioner Fore seconded the motion. The motion carried unanimously.

**OLD BUSINESS**

**Approval to Submit Area Agency on Aging for Lincolnland, Inc. - FY15 IIIB Transportation Grant (Tabled at 4/29/2014 County Board Meeting)**

Commissioner Anderson moved to approve the submittal of an Area Agency on Aging for Lincolnland, Inc. - FY15 IIIB Transportation Grant. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Resolution - Amendment to Delinquent Tax Program Agreement**

Commissioner Fore moved to approve a resolution amending the Delinquent Tax Program Agreement. Commissioner Cummings seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 15-14**.

**NEW BUSINESS**

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments or request for Board action during the Hearing of Citizens.

**Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, was in attendance and presented monthly, Highway Department bills for April 2014. He reminded the Board that the County Engineer's term of office expires August 31, 2014.

**Courthouse Roof Repair & Replacement**

Carl Fischer, FWAI Architects, Inc., project manager for the courthouse roof repair and replacement project was in attendance and gave the Board an overview of additional work that had been deemed needed. He also provided a field report based on field observations conducted on May 8, 2014.

Commissioner Whitcomb moved to approve payment to Trotter General Contracting for additional work related to removal and replacement of damaged, rotten and unsafe substructure and the removal of an unknown layer of asphalt material in the total amount of \$11,027.

Commissioner Cummings seconded the motion. The motion carried unanimously. (Payment of monies due for additional ground protection - related to the lifts being used - was withheld until the contractor repaired some damage done to the courthouse lawn).

Mr. Fischer recommended acceptance of additional work due to issues with existing courthouse downspouts leaking and backing up. He recommended routing out existing underground extensions of the four downspouts and free them of any debris at a cost not to exceed \$1,150. Commissioner Anderson moved to accept this additional work, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Menard County Tourism Council; Request for Release of Hotel/Motel Tax FY14 Budgeted Funds**

Dick Moss, Menard County Tourism Council President was in attendance and asked for release of Hotel/Motel Tax Fiscal Year 2014 budgeted funds (\$4,000 for Menard County Tourism Council operations and \$3,500 to be used to grant funds for the Marbold Farm Antique Show, Lincoln Heritage Water Trail canoe/kayak race/recreational float and purchase of medallions and promotion of the "geocaching" project which is designed to attract visitors to sites around the county).

Mr. Moss also spent time providing an overview of Tourism Council activities including the creation of a new map to help direct tourist traffic.

Commissioner Fore moved to approve the request for release of Hotel/Motel Tax Fiscal Year 2014 budgeted funds, as requested. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Pat McNeal, Sunny Acres Nursing Home Administrator was in attendance and provided an overview of Sunny Acres and Countryside Estates operations. Ms. McNeal stated that the census for Sunny Acres was 82 total and that Country Side Estates currently has two vacancies. She informed that the pay mix at Sunny Acres was Medicare A – 11 plus 1 insurance; Private Pay – 35; Public Aid – 35.

Ms. McNeal provided an overview of issues related to Countryside Estates and Sunny Acres Nursing Home including various repairs that had been made or will be done in the future. She reminded the Board that as part of the Annual Abuse Prevention Training that it is the obligation of employees, owner/operators, managers or contractors to report a reasonable suspicion of a crime that has occurred against a resident at Sunny Acres Nursing Home. She provided an update on various meetings and events that had either been held or will be held (e.g., meeting with the independent auditor).

There was discussion of holding a special meeting on May 21, 2014, in conjunction with the Sunny Acres Advisory Board, to hear a presentation from Heritage Enterprises about entering into a management contract with them for Sunny Acres Nursing Home and Countryside Estates.

### **Health Department Report/Requests for Board Action**

Sherrie Leezer was in attendance, representing the Health Department. The bills and status of the Health Department's finances were submitted, highlighting that the Health Department is currently operating at a \$139,948 deficit (county's extension of a line of credit with other County funds being used to cover many of the costs of the Health Department). County Coordinator Duncan provided correspondence from the Health Department informing of the status of various grants and programs.

Commissioner Lott asked the Health Department to reach out to Ed Ramsey to see if he would be available to conduct septic inspections and permitting. He informed that contractors had expressed concern that the current arrangement was leading to delays.

Commissioner Anderson moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Horn provided various financial reports to the Board and gave an overview of said reports.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler provided an update on office activities.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Tippey provided an update on office activities.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented executive session minutes due for review. Commissioner Fore moved to partially open minutes from the November 12, 2013 Board meeting and keep closed another six months a redacted portion of the minutes due to on-going job performance appraisal. Commissioner Cummings seconded the motion. The motion carried unanimously.

Mr. Duncan, on behalf of the EMS Department, passed out information regarding chassis purchase only as related to ambulances. He provided to the Board copies of the Independent Auditor's reports for the Menard County Circuit Clerk's fund. He informed of upcoming United Counties Council of Illinois events and other mailings.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Cummings informed that he had a discussion with the County Coroner's office about their transport needs. It was discussed that the County Coroner would need to make new arrangements to meet said transport needs.

There was a brief discussion about meeting with Heritage Enterprises to discuss the management contract to manage Sunny Acres and Countryside Estates. It was stressed that the County was not looking to sell the facilities but evaluating management alternatives for the facilities.

**Resolution – Corrected Menard County Emergency Telephone Systems Board Appointment(s) to Appoint for Four Year Terms and Fill Vacancy**

Commissioner Cummings moved to approve a resolution appointing to four year terms (instead of three year terms which had previously been done; corrective action to mirror 911 by-laws) Robert Lott, David King, Charles Jones and Jeremy Foulk (Foulk fills the vacated term of Tim Becker) to the Menard County Emergency Telephone Systems (911) Board. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 16-14**.

**Discussion of Setting Elected Officials Salaries (County Clerk, County Treasurer & Sheriff)**

The Board spent time discussing setting the elected officials salaries that need to be set by ordinance, for the next four fiscal years, by June 1, 2014 (County Clerk, County Treasurer & Sheriff).

After much discussion, Commissioner Whitcomb moved that the ordinance should be prepared to set the Fiscal Year 2015 County Treasurer and County Clerk position salaries at ninety percent of the current salaries (i.e., \$55,846) with the salary increases for these elected positions to be set as follows: For the fiscal year 2016 (12/1/2015 to 11/30/2016): up to and including a 4% increase as stated below ; For the fiscal year 2017 (12/1/2016 to 11/30/2017): up to and including a 4% increase as stated below; For the fiscal year 2018 (12/1/2017 to 11/30/2018): up to and including a 4% increase (With said increase in salaries for years 2016, 2017 and 2018 to be based on the Midwest Region Consumer Price Index with a maximum percentage increase of 4% of the preceding year salary determined by reference to the 12 months ended in October 2015 for the 2016 year, 12 months ended in October 2016 for the 2017 year and 12 months ended in October 2017 for the 2018 year; however in no event will the salary be decreased during the term of office in accordance with Illinois law should the Midwest Region Consumer Price Index be negative in any year). Commissioner Anderson seconded the motion. The motion carried with four “ayes” (Lott, Fore, Whitcomb, Anderson) and one “nay” (Cummings).

Commissioner Cummings moved that the ordinance should be prepared to set the Fiscal Year 2015 Sheriff's salary at its current amount (i.e., \$70,138) with the salary increases for all applicable elected positions to be set as follows: For the fiscal year 2016 (12/1/2015 to 11/30/2016): up to and including a 4% increase as stated below ; For the fiscal year 2017 (12/1/2016 to 11/30/2017): up to and including a 4% increase as stated below; For the fiscal year 2018 (12/1/2017 to 11/30/2018): up to and including a 4% increase (With said increase in salaries for years 2016, 2017 and 2018 to be based on the Midwest Region Consumer Price Index with a maximum percentage increase of 4% of the preceding year salary determined by reference to the 12 months ended in October 2015 for the 2016 year, 12 months ended in October 2016 for the 2017 year and 12 months ended in October 2017 for the 2018 year; however in no event will the salary be decreased during the term of office in accordance with Illinois law should the Midwest Region Consumer Price Index be negative in any year). Commissioner Fore seconded the motion. The motion carried unanimously.

### **Executive Session**

Commissioner Anderson moved to enter into executive session to discuss collective negotiating matters as allowed by (5 ILCS 120/2(c)(2) and litigation as allowed by (5 ILCS 120/2(c)(11) at approximately 7:58 p.m., Commissioner Cummings seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:06 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 8:06 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.