

COUNTY OF MENARD    )  
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STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday **November 12, 2014** at 6:00 p.m. in the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Robert Lott, Jeff Fore, Allan Anderson and Troy Cummings were physically present. A quorum was present. County Treasurer Jackie Horn, State’s Attorney Kevin Tippey were present. County Coordinator Dara Worthington, County Clerk Gene Treseler and Tricia Duncheon was also present. Commissioner Ed Whitcomb was absent.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Cummings moved to approve the consent agenda which included the minutes from the October 14, 2014 regular Board Meeting and approval of the monthly Community Services expense report for October 2014. Commissioner Anderson seconded the motion. The motion carried with four ‘ayes’, no ‘nays’, and one absent.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no comments/requests for Board action.

Snedeker Risk Management Representative Eric Snedeker was in attendance and presented and discussed Cyber Insurance.

Jason LeMar, County Assessor, was in attendance and presented a Resolution to approve a Two-Year Extension to the Preliminary Plat Plan of Barber’s Glenn Residential Subdivision.

**Resolution to Approve a Two-Year Extension to the Preliminary Plat Plan of Barber’s Glenn Residential Subdivision. Resolution #43-14**

Commissioner Fore moved to approve the Resolution. Commissioner Cummings seconded the motion. The motion carried with four ‘ayes’, no ‘nays’, and one absent. It shall be known as **Resolution #43-14**.

**Highway Department Report/Requests for Board Action**

County Engineer Tom Casson provided an overview of activities and presented monthly bills for approval. He discussed various items that included; FY2014 Line Item Transfers and the FY2015 Budget. He also presented the Insurance Agreement between Menard County and the Oil Fund.

Commissioner Cummings moved to approve the Oil Fund Agreement. Commissioner Fore seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent.

He also presented an update of the Athens Blacktop Construction Project and stated that it should be completed by the end of November.

#### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Pat McNeal, Sunny Acres Nursing Home Administrator was in attendance and provided an overview of Sunny Acres and Countryside Estates Operations and repairs, along with FY2015 discussion and the review of aging Medicare accounts. Ms. McNeal also stated that the census for Sunny Acres was 83 with 5 in the hospital total and that Country Side Estates currently has one vacancy, but that vacancy is already reserved. She informed the board that the pay mix at Sunny Acres was Medicare A - 11 plus 2 insurance; Private Pay – 40; Public Aid – 29. She informed the Board that they received a 5 star status from the State of Illinois, Central Management Service's website.

#### **Health Department Report/Requests for Board Action**

Dara Worthington, Health Department representative, presented various Health Department bills to be approved for payment. Commissioner Anderson moved to approve the payment of various Health Department bills as presented. Commissioner Fore seconded it. The motion carried with four 'ayes', no 'nays' and one absent.

#### **County Treasurer's Report/Requests for Board Action**

Tabled – Board Resolution Approval of IMRF Representative for Menard County.

County Treasurer Jackie Horn was in attendance and presented and discussed end of month reports, budget revisions and line item transfers from various Departments. She noted that the banks would like Board acknowledgement of newly authorized agents for signing checks. They just need a copy of the minutes where it states the Board acknowledges newly Elected Officials, Patricia Duncheon and Pam Ratliff-Bauser will be authorized agents for signing checks. The Board acknowledged said request.

Commissioner Cummings moved to approve borrowing of Funds from Capital Reserve. Commissioner Fore seconded the motion. The motion carried with four 'ayes', no 'nays' and one absent.

#### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler was in attendance and briefly discussed how the General Election went. He stated that it went well and there was 57% voter turnout.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Kevin Tippey was in attendance and presented a Resolution to Approve Participation in the Service Program of the Office of State's Attorney's Appellate Prosecutor for the Year Commencing December 1, 2014.

### **Resolution to Approve Participation in the Service Program of the Office of State's Attorney's Appellate Prosecutor for the Year Commencing December 1, 2014. Resolution #44-14**

Commissioner Anderson moved to approve the Resolution #44-14. Commissioner Fore seconded the motion. The motion carried with four 'ayes', no 'nays' and one absent. This shall be known as **Resolution #44-14**.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Worthington presented Executive Session minutes from May 2013 to remain closed. Commissioner Cummings moved to approved to keep May 2013 Executive Session minutes closed. Commissioner Fore seconded. The motion carried with four 'ayes', no 'nays' and one absent. Discussion was held regarding the FY 2015 Sangamon County Department of Public Health agreement. A brief overview was given on the progress of the SMART rural transportation program with regard to the location of office space for a part-time clerical worker, the location for vans to be parked and scheduling of staff as it pertains to the hours of service and "Fit for Duty". The Coordinator noted that she had requested an increase in the health insurance premium line item due to the number of employees who enrolled in the Health Reimbursement Plan during Open Enrollment. A mailing from the Army Corps of Engineers was shared. It was shared that all departments need to be timely with supplying information requested by the auditor in order that the audit may be completed as scheduled. Information on the Illinois Association of County Officials Fall Conference was shared. There was discussion on holding a reception for retiring office holders and employees. The list of appointed committee members with expiring terms was handed out with direction given on who would be responsible for securing replacements.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Cummings questioned what the Illinois Association of County Board Members actually does for us and why are we paying membership fees? County Coordinator Worthington will be checking on this.

Commissioner Lott presented two RFP's for management of the Sunny Acres Nursing Home and Countryside Estates. The two companies that submitted the RFP's are MPA and Heritage. Commissioner Lott discussed with other Board members the differences between the two responders. It was discussed further and the consensus of the Board was to move forward with a contract with Heritage.

Dara Worthington & Ann Gorman were in attendance and discussed/presented EMS line item transfers. Worthington also presented line item transfers for General Assistance, Emergency Relief and County Coordinator.

Commissioner Lott noted the FY2015 rate increases for EMS Ambulance calls which are proposed to be in effect December 1, 2014 with the new fiscal year. Commissioner Fore moved to approve the proposed new rates. Commissioner Anderson seconded the motion. The motion carried with four 'ayes', no 'nays' and one absent.

The Board discussed a Memorandum of Understanding for EMS/EMA, and State's Attorney Kevin Tippey discussed the contract and all issues involved in restructuring the current job position of EMS Coordinator.

### **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 8:06 p.m. Commissioner Cummings seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent.