

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, November 29, 2011, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Barb Kyes, Jeff Fore and Ed Whitcomb were physically present. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the November 8, 2011 regularly scheduled Board meeting; the monthly department expense report for October 2011; payment to FWAI Architects, Inc., for October 2011 professional services rendered related to Courthouse building boiler & chiller replacement; and, payment of 2012 membership dues to the Illinois Association of County Board Members & United Counties Council of Illinois, as presented. Commissioner Kyes seconded the motion. The motion carried unanimously.

**Menard County Health Care Plan**

Mike Snedeker and Jason Boothe, Snedeker Risk Management, were in attendance to get approval for renewal of the County's reinsurance policy purchased as part of the County's self-funded, employee health insurance program. They also sought approval of several amendments to the plan and renewal of the HIPPA exemption status of the program.

After the presentation and discussion, Commissioner Kyes moved to approve purchase of the aggregate reinsurance policy with a \$35,000 specific (individual employee) deductible; approve all proposed plan amendments with the exception of the proposed change to the definition of "dependent" that reads that future enrollments for dependents be applied only to dependent children (i.e., keep the language to read as "dependents" and not "dependent children"); and authorize renewal of the HIPPA exemption status of the program. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The Board directed that the County and employee contributions were to remain at the current rates, for the time being, but that would continue to be evaluated, as necessary. The Board also directed that the State's Attorney should contact the Fraternal Order of Police to re-open collective bargaining as it pertains to contract language that health insurance deductibles could be discussed after December 1, 2011.

**Hearing of Citizens/Unscheduled Public Comments/Requests for Board Action**

There were no unscheduled public comments or requests for Board action.

**EMS/Community Services Report/Requests for Board Action**

EMS Fiscal Officer/Community Services Administrator Dara Worthington was in attendance. She presented the financial and collection reports for the EMS Department.

Ms. Worthington presented various line-item transfers to be approved for the EMS Department's Fiscal Year (FY) 2011 budget (Fund 31). Commissioner Kyes moved to approve the line-item transfers within Fund 31, as proposed. Commissioner Lott seconded the motion. The motion carried unanimously.

Ms. Worthington informed the Board that the County Treasurer and the County's Independent Auditor would be discussing with her the level of re-payment to be made from Fund 31 (EMS Fund) to the County's General Fund (which loaned monies to the EMS Fund).

Ms. Worthington presented various line-item transfers to be approved for the General Assistance and Emergency Relief Fiscal Year (FY) 2011 budgets (Funds 41 & 93). Commissioner Lott moved to approve the line-item transfers within Funds 41 and 93, as proposed. Commissioner Fore seconded the motion. The motion carried unanimously.

Ms. Worthington provided an overview of new legislation that may affect Illinois counties as it relates to provision of Veterans assistance.

### **Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis-Wade was in attendance.

Commissioner Lott moved to approve an agreement between the County and the Menard County Health Department concerning the utilization of a revolving line of credit for the Health Department, not to exceed \$100,000. Commissioner Fore seconded the motion. The motion carried unanimously.

Ms. Wade requested the Board's approval to go over the established line of credit to make payment to the PORTA School District for rent of building space in the amount of \$21,350.96. Commissioner Lott moved to extend the line of credit, temporarily and to approve this payment only, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, was in attendance and presented three engineering services agreements, as follows:

- Agreement with Allen Henderson & Associates, in an amount not to exceed \$109,937.19, for a project on the Athens Blacktop Road
- Agreement with Allen Henderson & Associates, in an amount not to exceed \$25,920.64, for a bridge project on Middletown Blacktop Avenue
- Agreement with Cummins Engineering Corp., in an amount not to exceed \$42,519.05, for a overlay project on Middletown Blacktop Avenue

Commissioner Whitcomb moved to approve the three engineering services agreements, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

The Board directed the County Coordinator to draft a resolution recognizing Peoria Road's historic significance.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Horn informed the Board that the average rate for the regular Illinois Municipal Retirement Fund plan for all employers was 12.05% and Menard County was paying 8.88% or less than average. She informed that a resolution needed to be passed authorizing adoption of the Valic 457 plan restatement. The Board directed that such a resolution be drafted and placed on the next Board meeting's agenda. Ms. Horn presented various financial reports.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler informed of certification deadlines related to running for public office.

County Clerk Treseler presented a resolution to approve disposing/transfer of deed of property acquired through non-payment of taxes, Property Identification Number 05-14-217-006. Commissioner Lott moved to approve the resolution, as presented. Commissioner Kyes seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 35-11**.

Mr. Treseler presented line-item transfers to be approved for the Office of County Clerk & Recorder's Fiscal Year (FY) 2011 budget (Fund 04). Commissioner Whitcomb moved to approve the line-item transfers within Fund 04, as proposed. Commissioner Fore seconded the motion. The motion carried unanimously.

#### **State's Attorney Report/Requests for Board Action**

There was no report or request for Board action.

#### **County Coordinator's Report/Requests for Board Action**

Mr. Duncan presented executive session minutes from the May 9, 2011 special Board meeting; May 10, 2011 regular Board meeting and the May 18, 2011 special Board meeting to be considered for opening to the public. Commissioner Fore moved to open the executive session minutes, as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

Mr. Duncan presented a proposal from Hanson Information Systems to purchase computer hardware related to the County's Devnet property tax software. Commissioner Whitcomb moved to approve the purchase, as proposed. Commissioner Kyes seconded the motion. The motion carried unanimously.

Mr. Duncan informed the Board that the State of Illinois had approved the use of personal property tax replacement funds, which would be diverted from local governments and their use to pay for services, to pay the salary of the regional superintendents of schools. It was discussed that this was yet another move being made by the State of Illinois that will adversely affect local governments' revenue streams and ability to find revenue to pay for and deliver services. There was discussion of the hundreds of thousands of dollars that the State of Illinois was already delinquent in reimbursing to the County and its various departments.

Commissioner Fore moved to approve the 2012 schedule of Board of Commissioner meetings. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

#### **Individual Board Members - Report/Requests for Board Action**

Chairperson Kirby discussed how the State of Illinois did not properly reimburse Sunny Acres Nursing Home but would fine Sunny Acres Nursing Home if they did likewise and withheld required payments (related to a "bed tax") to the State of Illinois. Chairperson Kirby informed that the United Counties Council of Illinois had voted to increase the amount reimbursed to member counties when county representatives attended their meetings. Chairperson Kirby also provided an overview of efforts to see if the University of Illinois can help prepare or update the County's comprehensive land-use plan.

There was discussion of trying to recoup more of the costs associated with utilization of the public defender's position. The Board was informed that the courts would require defendants to pay \$250 per felony and \$150 per misdemeanor to recoup some of the costs of using the public defender.

#### **Resolution – 2012 Menard County Holiday Schedule**

Commissioner Lott moved to approve the resolution setting the 2012 holiday/courthouse closing schedule. Commissioner Whitcomb seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 36-11**.

**Resolution – Menard County Emergency Telephone Systems Board, Re-Appointment of Mike Chandler, Karen Boensel & Ken Yocom for a three-year term to expire December 1, 2014**

Commissioner Lott moved to approve a resolution re-appointing to the Menard County Emergency Telephone Systems Board (911), Mike Chandler, Karen Boensel & Ken Yocom for three-year terms to expire December 1, 2014. Commissioner Kyes seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 37-11**.

**Resolution – Appointment of Menard County Board of Health as Menard County’s Mental Health Advisory Committee**

Commissioner Whitcomb moved to approve a resolution appointing the Menard County Board of Health as Menard County’s Mental Health Advisory Committee. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 38-11**.

**Ordinance - Fiscal Year 2012 Budget Adoption**

Commissioner Lott moved to approve an ordinance adopting the Fiscal Year 2012 budget. Commissioner Whitcomb seconded the motion. The motion carried unanimously. The ordinance shall be known as **Ordinance 39-11**.

**Approval of FY 2011 Line-Item Budget Transfers**

Mr. Duncan presented line-item transfers to be approved for the “County Coordinator & Zoning” and “Other General Fund” Fiscal Year (FY) 2011 budgets (Funds 10 & 11). Commissioner Fore moved to approve the line-item transfers within Funds 10 & 11, as proposed. Commissioner Lott seconded the motion. The motion carried unanimously.

Mr. Duncan presented a request from the Animal Control Department to approve line-item transfers in the FY 2011, Fund 37 “Animal Control Fund”. Commissioner Kyes moved to approve the line-item transfers, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Lott moved to approve a line-item transfer in the FY 2011 budget from 68600-010 “Contingencies” to 63700-037 “Employee Health & Other Insurance” in the amount of \$5,043.50. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Approval of Audit Engagement with Mike J. Feriozzi, CPA, for Independent Audit of Fiscal Year 2011 Financial Statements**

Commissioner Fore moved to approve the audit engagement with Mike J. Feriozzi, CPA, for an independent audit of Fiscal Year 2011 financial statements. Commissioner Kyes seconded the motion. The motion carried unanimously.

**Approval of Bonds for North Sangamon Lattimore Creek Mutual Drainage District Commissioner Dale Satorius & Grove Creek Drainage District Commissioner Billy Ross Edwards**

Commissioner Whitcomb moved to approve bonds for North Sangamon Lattimore Creek Mutual Drainage District Commissioner Dale Satorius & Grove Creek Drainage District Commissioner Billy Ross Edwards. Commissioner Fore seconded the motion. The motion carried unanimously.

**Approval of Insurance Agreement Between Menard County, Illinois and the “Oil Fund” (consisting of various Road Districts and Menard County Highway Department)**

Commissioner Kyes moved to approve the insurance agreement between Menard County, Illinois and the “Oil Fund” (consisting of various Road Districts and Menard County Highway Department). Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Additional EMS/Community Services Report/Requests for Board Action**

EMS Chief Larry Graf was in attendance and informed the Board that he would be seeking bids on an ambulance that has been replaced.

**Executive Session**

Commissioner Whitcomb moved to enter into executive session to discuss collective bargaining matters (5 ILCS 120/2)(c)(2) at 7:52 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:13 p.m.

**Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 8:14 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.