

COUNTY OF MENARD    )  
                                  ) S.S.  
STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, January 30, 2018 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Jeff Fore, Allan Anderson, Ed Whitcomb, and Troy Cummings were present. A quorum was present. County Treasurer Pam Bauser, County Clerk Patricia Duncheon, State’s Attorney Gabe Grosboll and County Coordinator Dara Worthington were also present. Commissioner Bob Lott was absent.

Vice Chairperson Jeff Fore called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the Regular and Executive Board Minutes from the January 9, 2018 meeting, and the expense reports from December 2017. Commissioner Anderson seconded the motion. The motion carried with three ‘ayes’, no ‘nays’, and one absent.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were none.

**State’s Attorney Report/Requests for Board Action**

State’s Attorney Gabe Grosboll was in attendance and updated the Board on the new electronics recycling law and how it will or will not affect the County. He also informed the Board he has been working with Zoning Administrator Brian Hollenkamp and Assessor LeMar regarding a zoning issue at a Lake Petersburg residence. He stated they are currently working with the resident to resolve the issue and will keep the Board abreast of the situation.

**Highway Department Report/Requests for Board Action**

County Highway Engineer Tom Casson, was in attendance and presented a Resolution for approval. He, along with Jack Knuppel and Angie Fletcher, were in attendance to discuss the ongoing project allowing the Sangamon Valley Trail to stretch into Menard County. They presented an intergovernmental agreement from Illinois Department of Natural Resources for the Sangamon Valley Trail Development in Menard County and a lengthy discussion ensued.

**Resolution #03-18** – Approval of the 2018 Motor Fuel Tax Maintenance Contract. Commissioner Cummings moved to approve the resolution. Commissioner Anderson seconded the motion. The motion carried with three ‘ayes’, no ‘nays’, and one absent. This shall be known as **Resolution #03-18**.

Approval of the Intergovernmental Agreement for the Sangamon Valley Trail Development in Menard County. Commissioner Whitcomb moved to approve the agreement. Commissioner Cummings seconded the motion. The motion carried with three 'ayes', no 'nays', and one absent.

### **Health Department Report/Requests for Board Action**

Sangamon County Health Department Director Jim Stone was in attendance and discussed a community health survey, noted that the clinic is growing with clients, and stated that Dr. Newton has agreed to be on the Board of Health.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Pam Bauser was in attendance and presented monthly financial reports for review and discussion, she also updated the Board on the possibility of emailing tax bills. Treasurer Bauser expressed concerns regarding the internal office internet accessibility. A lengthy discussion ensued.

### **County Clerk's Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and presented the Semi-Annual report from the 2<sup>nd</sup> half of 2017 for review. She also presented a class F liquor license for approval. Commissioner Anderson moved to approve the liquor license. Commissioner Whitcomb seconded the motion. The motion carried with three 'ayes', no 'nays', and one absent.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Dara Worthington was in attendance and presented the approval of Health Department bills for payment. Commissioner Whitcomb moved to approve payment of the bills. Commissioner Anderson seconded the motion. The motion carried with three 'ayes', no 'nays', and one absent. She also updated the Board on the SMART launch into Sangamon County being in limbo, and the UCCI meeting she attended.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Cummings updated the Board on Sunny Acres. Some issues discussed were the vacancies at Country Side Estates, elevator problems, and bad debt write-offs.

Coordinator Worthington presented a Project Management Agreement between Menard County and Heritage Operations Group, L.L.C. for approval. Commissioner Cummings moved to approve the agreement. Commissioner Anderson seconded the motion. The motion carried with three 'ayes', no 'nays', and one absent.

### **Executive Session**

Commissioner Cummings moved to enter into Executive Session at 7:27 p.m. Commissioner Whitcomb seconded the motion. The motion carried with three 'ayes', no 'nays', and one absent.

### **Adjournment**

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 7:37 p.m. Commissioner Anderson seconded the motion. The motion carried with three 'ayes', no 'nays', and one absent.