

COUNTY OF MENARD        )  
  ) SS.  
STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, June 25, 2013, at 6:00 p.m. in the small courtroom of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Ed Whitcomb, Jeff Fore, Allan Anderson and Bob Lott were physically present. A quorum was present. County Clerk Gene Treseler, County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also present.

The Menard County Board of Health held a joint, special meeting in association with the regularly scheduled Board of Commissioners meeting.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the June 11, 2013 Board Meeting and the approval of the monthly department expense report for May 2013. Commissioner Anderson seconded the motion. The motion carried unanimously.

**OLD BUSINESS**

Commissioner Fore moved to table consideration of all old business which included an EMS Department Billing Services Agreement; resolution to appoint to a vacant term on the Board of Health; and approval to engage FWAI Architects, Inc. for professional services related to project management of the courthouse roof replacement. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**NEW BUSINESS**

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments or requests for Board action.

**EMS/Community Services Department Report/Requests for Board Action**

Larry Graf, EMS Chief/ESDA Coordinator, was in attendance and passed out the latest transport logs showing 92 calls for service in May and 508 for calendar year 2013. He provided an overview of ESDA (Emergency Services & Disaster Agency) activities. There was discussion about EMS coverage at the Menard County Fair. While there was no disagreement that EMS coverage would need to be provided for certain events, Dara Worthington Community Services Administrator/EMS Fiscal Officer) informed that funds had not been budgeted and approved by the County Board to fund an extra crew to be available, on-site, and at all times during the Fair. Ms. Worthington also provided a brief overview of EMS Department financial reports

## **Joint Meeting Business (Board of Health/Board of Commissioners)**

Dave Bagot, Vice Chairperson of the Board of Health, called the special/joint meeting of the Board of Health to order at 6:12 p.m. A quorum was present (Bagot, Markley, Stewart, Hartman & Simmering).

Board of Health member Hartman moved to table consideration of the May 13, 2013 Board of Health meeting minutes. Board of Health member Stewart seconded the motion. The motion carried with five "ayes", no "nays", one "absent", one vacant term and with Commissioner Fore serving on the Board of Commissioners in the context of this meeting.

There were no unscheduled public comments or requests for Board of Health action.

Georgialyn Gurski, acting supervisor of the Health Department, provided an overview of the Health Department's financial condition, informing that the Health Department is over the \$50,000 line of credit and currently owes the County \$79,181. She provided an overview of the status of home health care billing. It was noted that there were approximately 27 home health clients currently, with 13 Medicare payers. There was no discussion regarding new Board of Health officers as listed on the agenda.

Jim Stone, Administrator of the Sangamon County Department of Public Health was in attendance to lend his experience and guidance on Health Department matters. He informed that the Illinois Department of Public Health (IDPH) would likely not make an issue (for a period of time) about the Menard County Health Department not having a qualified public health administrator. He informed that IDPH recognized the situation facing the Menard County Health Department. He informed that there were four areas that a public health department needed to do to be a certified health department including regulation of food sanitation, septic systems, water well systems and communicable diseases.

There was discussion about whether Tuberculosis (TB) Fund could be used for uses not related to tuberculosis. It was pointed out that raising the tax levy that funds the TB fund would only divert funds from other County funds reliant on property tax levies to support their services since the County is essentially "tax capped". There was an update that insurance issues and concerns would prohibit the Menard County Board of Health and Sangamon County Department of Public Health from being able to enter into an agreement to provide certain services including administrative oversight of the Menard County Health Department. There was much discussion about home health care billing needing to be addressed.

Vice-Chairperson Bagot informed that he would contact the IDPH to discuss the Health Department's current status.

Board of Health member Hartman moved to have Vice-Chairperson Bagot and the Board of Health institute an action plan that includes look into addressing the Medicare/home health billing; engaging Mr. Stone's help in doing an organizational structural analysis of the Health Department and finding an administrator. Board of Health member Markley seconded the motion. The motion carried with five "ayes", no "nays", one "absent", one vacant term and with Commissioner Fore serving on the Board of Commissioners in the context of this meeting.

There was no executive session held by the Menard Count Board of Health.

With no other business coming before the Board of Health, Board of Health member Hartman moved to adjourn the Board of Health meeting at 7:14 p.m. Board of Health member Markley seconded the motion. The motion carried with five “ayes”, no “nays”, one “absent”, one vacant term and with Commissioner Fore serving on the Board of Commissioners in the context of this meeting.

#### **Other Health Department Report/Requests for Board Action**

Commissioner Lott moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department’s line of credit to pay said bills), as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

#### **County Treasurer’s Report/Requests for Board Action**

County Treasurer Jackie Horn was in attendance and presented various financial reports to the Board.

#### **County Clerk’s Report/Requests for Board Action**

There were no report/requests for Board action.

#### **State’s Attorney Report/Requests for Board Action**

There were no report/requests for Board action.

#### **County Coordinator’s Report/Requests for Board Action**

County Coordinator Duncan presented a budget request from the Logan-Menard-Sangamon University of Illinois Extension unit. The request was for the County to levy and budget \$28,000 in Fiscal Year 2014. The Board directed Mr. Duncan to inform them that the Board intends to budget for this extension unit, as requested.

Mr. Duncan informed the Board that the County Clerk’s office had available for public view the semi-annual financial reports for the Treasurer’s, Sheriff’s, Circuit Clerk’s and County Clerk’s offices. He informed that he would be making payment (approximately \$588) for minor tile work recently done at the County farm grounds.

#### **Individual Board Members - Report/Requests for Board Action**

There were no report/requests for Board action.

#### **Resolution – Authorizing Menard County Treasurer to Engage Forte Payment Systems for Processing of Electronic Funds Payment of Taxes**

Commissioner Anderson moved to approve a resolution authorizing the Menard County Treasurer to engage Forte Payment Systems for processing of electronic funds payment of taxes. Commissioner Lott seconded the motion. The motion carried unanimously.

### **Approval of Menard County Health Care Plan Amendment Related to Coordination of Benefits**

Commissioner Whitcomb moved to approve a Menard County Health Care Plan Amendment related to Coordination of Benefits. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Executive Session**

Commissioner Fore moved to enter into executive session to discuss collective negotiating matters as allowed by (5 ILCS 120/2(c)(2) at 7:25 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 7:57 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 7:57 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.