

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES  
October 16, 2017**

The regular meeting of the Menard County ETSB was called to order by Dave King at 7:00 p.m.

Members Present: John Balster, Jason Huffman, Pat Rebbe, Mike Burg, Bob Lott, Karen Boensel, Dave King, and Ben Hollis.

Members Absent: Mike Chandler, Ken Yocom and George Castles

**BOARD MINUTES**

- A motion to accept the consent agenda of the October 16, 2017, ETSB regular meeting was made by Ben Hollis and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the minutes of September 18, 2017, ETSB regular meeting and the minutes of the Special meeting minutes of September 25, 2017, was made by Ben Hollis and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Ben Hollis and seconded by Jason Huffman. All aye. Motion carried unanimously.

**911 COORDINATOR REPORT**

- FY 18 Budget prepared by the special committee was presented to the Board. A motion to approve with the stipulation of the loan payments being put into the new accounts placed by the County Treasurer was made by Ben Hollis and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A need to send GTSI to Oakford as the audio was down. Maintenance is needed at Oakford and Vineyard Hills as John Balster and Ken Yocom cleaned it up. Need Chris to check all equipment is still in operation. A door is needed at Vineyard Hills to be put in place to keep vermin from causing any more damage.

**PSAP UPDATE**

- Good at this time. Ben has signed up three people to attend class at \$49.00 each per year. It could be estimated at \$1,000.00 per year. Ben will get a formal proposal to present.

- Daniel Edge Electric proposal on the Washington Street Building was \$1,954.00. Dave King reviewed and stated the labor on the hand trenching is what is increasing the proposal. A motion to set a limit of \$1,950 to be paid was made by Jason Huffman and seconded by Bob Lott. All aye. Motion carried unanimously.
- Pat Rebbe will let Andy know we do not have a door so please let us know the type or go ahead and purchase a door for the Washington Street Building and we will pay for it.

#### **OLD BUSINESS**

- None

#### **NEW BUSINESS**

- Two new grievances were received. The grievance with the Rescue Squad and Greenview Fire has been taken care of. The Sheriff's Office will handle and send a letter to close. The second on the Tallula call had the incorrect department called. The diagnosis was incorrect and the patient's spouse is an attorney. Tallula BLS was delayed due to the errors made and it also was in Pleasant Plains district. Ben will review and respond.
- Budget by the end of October. Please see in 911 Coordinators Report.
- We are experiencing CAD company trouble and Ben Hollis will write and email to them. Ben does have a user meeting soon and he will be attending.
- Pat Rebbe is wanting to have GTSI do all the move of the equipment and have it all moved at once rather than by two separate vendors. Ben Hollis will forward GTSI information to Pat. John stated TruLine was the original vendor.
- Bob Lott wanted to let the Board know what we have accomplished and we need a new memo of understanding amendment for the difference of dollars to the Menard County Sheriff's Department.

#### **HEARING OF CITIZENS**

- None

#### **SPECIAL COMMITTEES REPORT**

- See 911 Coordinators Report.

#### **ADJOURN**

- A motion to adjourn was made by Pat Rebbe and seconded by Jason Huffman. All aye. Motion carried unanimously.

The next regular meeting will be held on November 20, 2017, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel  
Secretary/Board Member