

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES
December 18, 2017**

The regular meeting of the Menard County ETSB was called to order by Dave King at 7:18 p.m.

Members Present: John Balster, Jason Huffman, Pat Rebbe, Dave King, Ken Yocom, George Castles and Ben Hollis.

Members Absent: Bob Lott, Karen Boensel, Mike Chandler, and Mike Burg.

BOARD MINUTES

- A motion to accept the consent agenda of the December 18, 2017, ETSB regular meeting was made by George Castles and seconded by Ken Yocom. All aye. Motion carried unanimously.
- A motion to accept the minutes of October 16, 2017, ETSB regular meeting and notice minutes of no meeting for November 20, 2017, was made by Ken Yocom and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the financial reports for October and November as presented was made by George Castles and seconded by Ben Hollis. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- Discussion on the motion to assess Dispatch fees starting in January of 2018 for the dispatched calls for each entity for 2017. A motion was made by George Castles to send out statements and call tally sheets to all entities of the county starting January 2018 and payable by March 31, 2018. The motion was seconded by Jason Huffman. All aye. Motion carried unanimously.
- A discussion on the GIS agreement for Mason County to obtain jurisdictional boundaries for Menard County. A motion was made by George Castles to share this information with Mason County pending approval by the State Attorney. The motion was seconded by Ken Yocom. All aye. Motion carried unanimously.
- ISP report is due by January 31, 2018. George Castles and Karen Boensel will help John complete this report.
- Vineyard Hills Tower needs a door installed and Dave King stated he would get it installed between Christmas and New Year's.

PSAP UPDATE

- Ben Hollis presented the ProQA EMD Software regulations along with the cost of \$26,540.00. A discussion of the purchase of this software was had and it was recommended by Dave King to table the vote to purchase this software until the January meeting and all members were in favor.
- Ben Hollis discussed about a 5-year plan to upgrade the equipment in the PSAP.
 1. Replacement of the Eventide Recorder-estimated cost \$14,000.00.
 2. Replacement of the CAD server-estimated cost \$4,000.00.
 3. Upgrade the CAD mapping software and vendor-estimated cost \$35,000.00.
 4. Another tower site in the eastern part of the County-estimated cost \$20,000.00.
- Ben updated the Board on the new building that is being constructed for radio equipment at 522 W. Washington Street at the Petersburg Water Tower location. GTSI will install the equipment in the next two to three weeks.

OLD BUSINESS

- None

NEW BUSINESS

- None

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- See 911 Coordinators Report.

ADJOURN

- A motion to adjourn was made by Ben Hollis and seconded by Jason Huffman. All aye. Motion carried unanimously.

The next regular meeting will be held on January 15, 2018, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

John Balster
911 Coordinator