

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, June 28, 2011, at 10:00 a.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott and Barb Kyes were physically present. Commissioner Jeff Fore and Commissioner Ed Whitcomb were unable to attend. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Kirby called the meeting to order at 10:00 a.m.

Commissioner Kyes moved to approve the consent agenda which included the minutes from the June 14, 2011 regularly scheduled Board meeting and the monthly department expense report for May 2011, as presented. Commissioner Lott seconded the motion. The motion carried with three "ayes", no "nays" and two "absent".

Menard County Trails & Greenways Status Report

Kent Massie, representing the Menard County Trails and Greenways organization was in attendance and provided an overview of a proposed trail route from New Salem State Park to the City of Petersburg. He requested that the County Board give consideration to signing a letter of support for the project to be sent to the Illinois Department of Transportation (IDOT). County Coordinator Duncan asked how the project would be financed. Mr. Massie informed that it was hoped that IDOT funds or grant funding would be available for initial construction of the trail and that maintenance would be provided by various entities (e.g., the Trails & Greenways organization, New Salem State Park, Menard County and the City of Petersburg). He informed that at some point in the future a funding mechanism may need to be put in place to fund maintenance of the trail.

Menard County Self-Funded Healthcare Plan Renewal & Required/Recommended Plan Changes

Snedeker Risk Management representatives, Alex Snedeker and Jason Boothe, were in attendance and presented some plan amendment language clarifications (copy of amendments is on file). Commissioner Kyes moved to approve the plan amendment language clarifications, as presented. Commissioner Lott seconded the motion. The motion carried with three "ayes", no "nays" and two "absent".

Mr. Snedeker presented three options regarding the contract terms for the purchase of re-insurance (copy on file of the three options). It was discussed that the County would like to get the health insurance on a calendar year basis and not the current July 1 to June 30 plan year. Commissioner Lott moved to approve entering into contract terms based on option two which involves a purchase of a six month contract with a \$35,000 specific deductible under current rates and then, at the January 1, 2012 renewal, the County would receive a "pass" and the County would receive the equivalent of a 18 month rate guarantee plan under the current re-insurance rates. Commissioner Kyes seconded the motion. The motion carried with three "ayes", no "nays" and two "absent".

Hearing of Citizens/Unscheduled Public Comments/Requests for Board Action

There were no unscheduled public comments or requests for Board action. County Engineer Tom Casson was in attendance and Chairperson Kirby informed him that he would like to discuss installation of guardrail. There was also a discussion of some road district commissioners being asked by residents to use public road district equipment/material to chip seal private driveways. It was suggested by County staff that road district commissioners needed to consult their legal counsel on the legality of doing such work. It was also suggested by County staff that such arrangements may prove to be detrimental to "Oil Fund" activities and cooperation between road districts.

Bid Proposal Approval for Replacement of Courthouse Heating & Cooling Plant

Carl Fischer, FWAI Architects, and Darren Johnson, Johnson Engineering, were in attendance to present the bids that had been received to replace the Courthouse heating and cooling plant. They informed that Prairie State Plumbing and Heating had submitted the low bid and they were recommending to the Board accepting their bid proposal. There was discussion of the timing of the project. Mr. Johnson informed that it was hoped that by the first of August the heating plant replacement could begin and then in the fall, when the weather may be more agreeable, replace the cooling plant (estimated to take one to two weeks). Commissioner Lott moved to accept the bid from Prairie State Plumbing and Heating, in the amount of \$106,010, and engage them for this project. Commissioner Kyes seconded the motion. The motion carried with three "ayes", no "nays" and two "absent".

There was also a brief discussion of Sunny Acres building projects and the Courthouse building's roof leaking issues.

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Davis was in attendance and informed that the department's account receivables from the State of Illinois, as of June 28, 2011, were \$98,733. Ms. Davis asked the Board to authorize the release, from the County's General Fund, of monies to be transferred to the Health Department Fund in the amount of \$2,334.00. The Board informed that they would take the request under consideration but did not authorize the release at this meeting.

There was discussion of a large amount owed for bills that were related to a diagnosis of tuberculosis (TB) that was later changed to another diagnosis, unrelated to TB. It was discussed that the Health Department still had a statutory responsibility to pay such bills. After discussion, it was the County Board's advisement that the Health Department negotiate a reduction in the bills and then, if needed, seek a second medical opinion.

EMS/Community Services Report/Requests for Board Action

EMS Fiscal Officer/Community Services Administrator Dara Worthington was in attendance. She provided an overview of the EMS financial reports (copies on file). Ms. Worthington sought approval to send various accounts to a collections agency. The Board directed her to proceed with collections on the accounts, as presented and requested.

Ms. Worthington provided an overview of efforts to try to move into a relationship with Sangamon County to provide a rural transportation network. Ms. Worthington, in response to a Board request for information about a neighboring rural transportation entity, informed the Board that the West Central Mass Transit district, headquartered in Jacksonville, had taxing authority but was not yet exercising that option.

There was a brief discussion of a tour that was recently held to view the Logan County EMS facility.

County Treasurer's Report/Requests for Board Action

There was no report or request for board action.

County Clerk's Report/Requests for Board Action

County Clerk Treseler informed the Board that he had available for public view the semi-annual financial reports for the Treasurer's, Sheriff's, Circuit Clerk's and County Clerk's offices.

County Clerk Treseler presented an application for five-day/temporary liquor license for the Menard County Fair. Commissioner Lott moved to approve the liquor license, as requested. Commissioner Kyes seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

Commissioner Lott moved to approve an application for a temporary liquor license for Hill Prairie Winery, to sell wine/liquor at the Menard County Fairgrounds, contingent upon the State’s Attorney review and approval of an application. Commissioner Kyes seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

The Board directed the County Clerk to prepare an ordinance to set the fee for a marriage license at fifty dollars. Currently, the fee for a marriage license is thirty dollars.

There was discussion about setting precinct boundaries in conjunction with state statutes. State’s Attorney Baumgarten informed that he was advising that the Board comply with state statutes regarding setting precinct boundaries. It was discussed that it may prove expensive to taxpayers to change precinct boundaries and that many counties in Illinois were not in compliance with this state statute. It was discussed that there would be a need for fewer election judges which would result in a cost savings.

Commissioner Kyes moved to adjourn/table approval of new voting precinct boundaries until the July 26, 2011 Board meeting. Commissioner Lott seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

County Clerk Treseler and the Board thanked Supervisor of Assessments Jason LeMar for working with the County Clerk to utilize the County’s geographic information system to see if a layer of information highlighting registered voters in Menard County could be created for the system.

State’s Attorney Report/Requests for Board Action

There was no report or request for board action.

Resolution - Adoption of Rules Regarding Hearings of Citizens & Public at Public Meetings

Commissioner Lott moved to approve a resolution adopting “Rules Regarding Hearings of Citizens & Public At Public Meetings of the Menard County Board of Commissioners, Board of Review, Farmland Assessment Committee, Public Building Study Group, Sunny Acres Nursing Home Advisory Board, Planning Commission and Zoning Board of Appeals”. Commissioner Kyes seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”. The resolution shall be known as **Resolution 18-11**.

Ordinance to Approve Special Use Permit 11-01SUP for the Purpose of Establishing an Off-premise Advertising Sign in the B-2 Highway Business Zoning District

An ordinance to approve Special Use Permit 11-01SUP for the purpose of establishing an off-premise advertising sign in the B-2 Highway Business zoning district was read but not acted on at this meeting. The July 12, 2011 Board meeting was set to approve the ordinance. The brief legal description for the property affected by this ordinance is as follows: S35 T18 R7 NE Cor. S End E ½ SE ¼, approx. 3.0 acres, more or less. The property owners are Jay & Tammy Bradford. This property is located at 14163 State Hwy. 97, Petersburg, IL. The property identification number is 11-35-400-010.

Menard County Waste Management Plan Update

Commissioner Kyes moved to approve the 2010 Menard County waste management plan update (copy on file). Commissioner Lott seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

IRS/County Standard Mileage Rate Increase Adjustment

Commissioner Lott moved to adjust the IRS/County standard mileage rate to 55.5 cents per mile, effective July 1, 2011. Commissioner Kyes seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

County Coordinator’s Report/Requests for Board Action

County Coordinator Duncan informed the Board of a legal-non conforming use variance that would be expiring unless additional action was taken by the property owner.

Individual Board Members - Report/Requests for Board Action

There were no reports or requests for board action.

Executive Session

There was no executive session held at this meeting.

Adjournment

With no other business coming before the Board, Commissioner Kyes moved to adjourn the meeting at 12:22 p.m. Commissioner Lott seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.