

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, October 16, 2012, at 5:00 p.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois for a special meeting to discuss Fiscal Year (FY) 2013 budget planning and preparation. Commissioners Merle Kirby, Jeff Fore and Ed Whitcomb were physically present. A quorum was present. Commissioner Bob Lott arrived and joined the meeting at 5:30 p.m. Commissioner Kyes was unable to attend. County Treasurer Jackie Horn, County Clerk Gene Treseler, Sheriff Charles Jones, Sunny Acres Administrator Pat McNeal, Community Services Administrator/EMS Fiscal Officer Dara Worthington and County Coordinator Steve Duncan were other elected officials and staff in attendance.

Chairperson Kirby called the meeting to order at 5:00 p.m.

Fiscal Year 2013 Budget Preparation & Review

The Board spent time reviewing the General Fund-financed fund budgets, as submitted in exhibit "A" and asked questions of clarification from staff members in attendance. Commissioner Whitcomb moved to approve a 1.9% increase or cost of living adjustment (based off the Midwest CPI released on October 16, 2012) to salary line items for both full-time employees (unless contractual obligation dictated otherwise) and pertinent part-time employees (e.g., part-time court security, Sheriff's and EMS Department part-time salary line items). Commissioner Fore seconded the motion. The motion carried with three "ayes", no "nays" and two "absent". The Board clarified that if proposed by a department, no part-time salary line item had to be increased if deemed necessary by the department head.

The Board spent time reviewing the Special Fund and Fiduciary fund budgets, as submitted in exhibit "A" and asked questions of clarification from staff members in attendance. The Board was informed that Fund 28 "Retirement & FICA Fund" was still being prepared. The Board directed that Fund 40 "County Farm Fund" be changed to reflect the amount to be received by an existing farm ground lease (\$83,600) and transfer to the General Fund \$85,000. There was discussion about the Fund 58 "Building Improvement Fund", but no final decision was made on this budget at this meeting. The Board asked that the Circuit Clerk's office clarify what the \$36,000 was being budgeted for under "document storage expense" in Fund 59 "Court Document Storage Fund". The Board informed that Fund 97 "Tourism Promotion Fund" was proposed and budgeted as desired.

The Board informed that they would be agreeable to letting Area Disposal use County-owned recycling bins, for the PORTA school district, if deemed necessary. The Board informed that they were agreeable to \$400 being used to pay for the courthouse employee Christmas party.

Executive Session

There was no executive session held at this meeting.

Adjournment

Commissioner Lott moved to adjourn the special meeting at 7:30 p.m. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".