

COUNTY OF MENARD        )  
  ) SS.  
STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, July 8, 2014, at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Kevin Tippey and County Coordinator Steve Duncan were also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Cummings moved to approve the consent agenda which included the minutes from the June 24, 2014 regular Board Meeting. Commissioner Fore seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments/requests for Board action.

**Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer was in attendance and presented monthly Highway Department bills for June 2014. He provided an overview of activities and issues related to his office. He noted the Athens Blacktop is temporarily closed for a road improvement project and stated that residents in that immediate area are the only ones permitted to come in and out.

**Sunny Acres/Countryside Estates Report/Requests for Board Action**

Pat McNeal, Sunny Acres Nursing Home Administrator was in attendance and provided an overview of Sunny Acres and Countryside Estates Operations. Ms. McNeal stated that the census for Sunny Acres was 82 total and that Country Side Estates currently has two vacancies. She informed that the pay mix at Sunny Acres was Medicare A - 7 plus 5 insurance; Private Pay – 35; Public Aid – 35.

Ms. McNeal provided an overview of issues related to Countryside Estates and Sunny Acres Nursing Home including various repairs that had been made. She also discussed problems regarding the fire panel and that George Alarm Company was contacted.

**Health Department Report/Requests for Board Action**

Health Department employee Sherrie Leezer was in attendance and passed out the list of bills and updated financial position, highlighting that the Health Department is currently operating at \$162,086.59 deficit as of the end of June 2014 and a projected deficit of \$169,426.10 as of July 8, 2014. County Coordinator Duncan presented a drafted contract for review, from the Sangamon County Board of Health. County Coordinator Duncan stated that it is currently being reviewed by their law firm and our State's Attorney. There was much discussion regarding the drafted contract and if there should be a deadline for a decision.

Coordinator Duncan stated that Cheryl Lee was to submit the drafted contract to the Board of Health for review and discussion, and that a decision would be made at a later date. Commissioner Anderson moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

#### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn provided an overview of activities and issues related to her office. There were no requests/comments for Board action.

#### **County Clerk's Report/Requests for Board Action**

County Clerk Gene Treseler provided an overview of a potential cost study for fee increases to generate more income for county. The Board suggested Mr. Treseler check with other counties.

#### **State's Attorney Report/Requests for Board Action**

State's Attorney Kevin Tippey provided an overview of activities and issues related to his office.

#### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented executive session minutes for review. Commissioner Whitcomb moved to keep closed a portion of minutes, due to on-going job performance evaluation, from the August 28, 2012; November 13, 2012; November 27, 2012; and April 30, 2013 Board meetings for an additional six months. Commissioner Anderson seconded the motion. The motion carried unanimously.

Mr. Duncan also noted that he is working on transitioning Dara Worthington, Gene Treseler, & Jason LeMar into current coordinator job duties, before his departure. Coordinator Duncan also noted that Carl Fischer will be here on Thursday to discuss the roof project & all Board Members are invited to attend.

#### **Consideration for Approval – FY 2015 Senior Health Assistance Program Application**

Ms. Worthington also requested the approval for the 2015 Senior Health Assistance Program Application. Commissioner Whitcomb moved to approve the request. Commissioner Fore seconded the motion. The motion carried unanimously.

#### **Consideration for Approval – Memorandum of Understanding for Jason LeMar to act as Interim Zoning Administrator through Fiscal Year 2014**

Commissioner Lott presented a Memorandum of Understanding from County Assessor Jason LeMar, in regards to him acting as Interim Zoning Administrator through 2014. Commissioner Cummings moved to approve Mr. LeMar as Interim Zoning Administrator through 2014. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Cummings asked if Mr. Treseler found any information in regards to the County Farm and County Clerk Treseler stated that it was purchased in 1855.

### **Executive Session**

Commissioner Cummings moved to enter into executive session to discuss personnel as allowed by (5ILCS120/2(c)(1) at 7:10 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Adjournment**

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 8:04 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

**Board Minutes 07-08-14**