

COUNTY OF MENARD)
) SS.
STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, March 12, 2013, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Jeff Fore, Ed Whitcomb and Allan Anderson were physically present. A quorum was present. State's Attorney Ken Baumgarten, County Clerk Gene Treseler and County Coordinator Steve Duncan were also in attendance at the meeting.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the February 26, 2013 regularly scheduled Board meeting and the Menard County Community Services monthly report for February 2013. Commissioner Lott seconded the motion. The motion carried unanimously.

OLD BUSINESS

EMS Department Billing Services Agreement

Commissioner Lott moved to table consideration of an EMS Department Billing Services Agreement. Commissioner Anderson seconded the motion. The motion carried unanimously.

Resolution – Menard County Board of Health Appointment for a Term to Expire May 31, 2013 (Due to Vacant Term)

Commissioner Fore moved to approve a resolution appointing J.D. Stewart to the Menard County Board of Health for a term to expire May 31, 2013 (filling a vacant term). Commissioner Whitcomb seconded the motion. The motion carried unanimously and shall be known as **Resolution 07-13**.

NEW BUSINESS

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

There were no unscheduled public comments or requests for Board action.

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department's balance as of March 12, 2013, is \$53,305.49.

Ms. Davis requested a transfer from the County's General Fund to the Health Department Fund in the amount of \$775 to pay for membership dues to the Illinois Association of Boards of Health and Illinois Association of Public Health Administration. Commissioner Fore moved to approve the transfer of funds in the amount of \$775, as requested. Commissioner Anderson seconded the motion. The motion carried unanimously.

Ms. Davis informed the Board that Federal funding for inmates is changing the way they refund payment. She informed that if we exceed \$3,000 they will send a check and if it's under \$3,000 they will pay us by credit card. There was a lengthy discussion on this issue.

Commissioner Anderson moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

Highway Department Report/Requests for Board Action

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for February 2013. He noted that the Countywide Sign Upgrade Project will begin May 1st. Mr. Casson also stated that the Bid opening for County & Road District material letting will be held at the Highway Department at 11:30 a.m. on Friday, March 15, 2013.

Mr. Casson presented the construction engineering services agreement for Federal participation with Allen Henderson & Associates for Section 11-00064-00-BR, Middletown Blacktop Avenue over Allen's Grove Ditch in an amount not to exceed \$28,191.84. Commissioner Whitcomb moved to approve the construction engineering services agreement, as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

Sunny Acres/Countryside Estates Report/Requests for Board Action

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and provided an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 85 with one in the hospital. Countryside Estates census was 17 residents with four apartments open. She informed that the pay mix at Sunny Acres was Medicare A - 12; Private Pay – 32; Public Aid – 41; and Insurance -1. Ms. McNeal noted that there has been recent interest generated from Countryside Estates advertising efforts. There was discussion about how to attract residents to this facility.

Ms. McNeal noted that they received the July public aid payment from the State of Illinois in the amount of \$121,587.00 and that the state is still six months behind on payments. She discussed upcoming employee changes that would need to be made due to retirements. She informed of several workmen's compensation claims at the nursing home. There was a discussion of the screening process for new employees.

Commissioner Lott moved to approve the Corporate Compliance Program/Code of Conduct document, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Lott moved to approve a proposal for provision of professional services from FWAI Architects, Inc. and Johnson Engineering, as related to design and project management of generator replacement at Sunny Acres Nursing Home. Commissioner Anderson seconded the motion. The motion carried unanimously. Commissioner Fore added that bid documents need to factor in the location of the bidder for provision of maintenance on the generators.

County Clerk's Report/Requests for Board Action

Gene Treseler, County Clerk, was in attendance and stated that the current ballots had to be reprinted. An error was found on another county's ballot and the election company reprinted all ballots at no cost. He also informed the Board that he received a quote from Mapping Solutions for reprinting of the Menard County plat book.

State's Attorney Report/Requests for Board Action

There were no report/requests for Board action.

County Coordinator's Report/Requests for Board Action

Commissioner Lott moved to partially open executive session minutes from the August 28, 2012 Board meeting and keep the remainder closed as a personnel record. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Duncan informed that his office had been contacted by a representative of Wells Fargo wanting to donate a property to the County. Because of the condition of the property, and the likely cost to rectify the issues, the Board directed that Wells Fargo should be informed that the County is not interested in taking such a property. Mr. Duncan informed that due to sporadic attendance, department head staff and health insurance meetings would be discontinued. He informed that with modern communications, staff collaboration and passing along information was easily accomplished in real time versus waiting for a once month, set meeting. There were no objections from the Board to discontinuing such meetings.

Individual Board Members - Report/Requests for Board Action

The Board spent time discussing elected official salaries and whether they should be adjusted downward when a sitting, elected official is known to not be running for another term and a less experienced official is in line to take the position. It was discussed that an unknown salary structure might hurt who would want to run for such positions. It was pointed out that the pension structure would be less lucrative for future elected officials due to changes implemented by the County Board.

Commissioner Fore provided an update on installation of a heater in the garage of the EMS building.

Vote(s) for Illinois Counties Risk Management Trust Executive Board Members

Commissioner Lott moved to submit Menard County's votes for Illinois Counties Risk Management Trust Executive Board for Jim Griffon (Mason County) and Dave McCabe (Moultrie County). Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Executive Session

There was no executive session held at this meeting.

Adjournment

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 7:42 p.m. Commissioner Anderson seconded the motion. The motion carried unanimously.