

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

September 17, 2018

The regular meeting of the Menard County ETSB was called to order by George Castles at 7:00 p.m.

Members Present: John Balster, Jason Huffman, Karen Boensel, Ken Yocom, George Castles, Ben Hollis, Bob Lott, Pat Rebbe, Dave King and Mike Burg

Members Absent: Mike Chandler

BOARD MINUTES

- A motion to accept the consent agenda of the September 17, 2018, ETSB regular meeting was made by Dave King and seconded by Bob Lott. All aye. Motion carried unanimously.
- A motion to accept the minutes of August 20, 2018, ETSB regular meeting was made by Jason Huffman and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Pat Rebbe and seconded by Bob Lott. All aye. Motion carried unanimously..

911 COORDINATOR REPORT

- John discussed the bills coming up with the 1st installment on the Petefish loan and on Jason Huffman's EMD training.
- The new building located at 522 West Washington in Petersburg, GTSI has made two visits as it is drawing moisture and radios was having difficulty on dispatch within the city. GTSI was there to troubleshoot but was unable to pinpoint trouble. Darren Smith looked at it and suggested a split air-conditioning and heat system to level temperature. Darren will review and send a quote. We realize we need to do something to insulate this building to reduce the trouble and condensation on the radio equipment. The wiring was off the wall at the Water Tower and laying on the floor and this too could have led to the radio trouble. The door also needs to have a plate or seal on the bottom along with painting. John and Ben will meet to get a quote on insulation and Darren Smith's quote so we will table until next meeting to review. Pat Rebbe will take to the City when we receive more information.
- John will check on getting a dedicated maintenance person.
- George Castles and Mike Burg will not be seeking re-election of the 3-year term. George has sent an email to Greenview Fire for a replacement. Mike will seek a replacement from the medical field. Pat Rebbe will accept another term.
- Bob Lott suggested having the meetings every other month. Ben will research requirements and laws and we will table until next meeting.
- Jason LeMar is leaving county employment so the question was who will be assisting in the addressing. John stated Brian is processing all addressing and mapping for county at this time.
- Hanson sent a quote for the new CAD server in the amount of \$11,780.00. This quote is good for only 30 days.

PSAP UPDATE

- Jason Huffman has his EMD license and training is full swing. Dispatch is losing one employee and the part-time employees come and go.
- Call report is 8,000 plus will discuss issues during the EMD review..
- The recorder needs replaced as it is losing information by not recording with no notice. Please put in the Budget for next year. We would like the Eventide system as it is fiber based like the new telephone system with storage ability. Eventide is the best and as of December of 2017 was priced at \$13,954.68 so we should expect and increase in that amount.

OLD BUSINESS

- None

NEW BUSINESS

- None

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- Budget Committee will meet in September to present at October meeting.

ADJOURN

- A motion to adjourn was made by Bob Lott and seconded by Dave King. All aye. Motion carried unanimously.

The next regular meeting will be held on October 15, 2018, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member