

COUNTY OF MENARD    )  
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STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, April 14, 2015 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Treasurer Pam Bauser, County Clerk Patricia Duncheon, and State’s Attorney Kevin Tippey were present. County Coordinator Dara Worthington was also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Anderson moved to approve the consent agenda which included the minutes from the March 31, 2015 regular Board Meeting along with March 2015 Community Service Reports. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments/requests for Board action.

**Highway Department**

County Engineer Tom Casson provided an overview of activities and presented monthly bills for approval. Mr. Casson also presented a bid for approval from Nikles for a Dodge truck. Commissioner Whitcomb moved to approve the Nikles bid. Commissioner Cummings seconded it. The motion carried unanimously.

**Zoning/GIS Department Report/Requests for Board Action**

Brian Hollenkamp, Zoning Administrator, was in attendance and presented various issues related to his office, which included; the issuance of 16 building permits to date and updating the Board on the zoning office and mapping procedures. Brian reported that he will be attending a class next week with Jason LeMar for zoning/mapping.

**Sheriff’s Department Report/Requests for Board Action**

Rod Harrison, Sheriff, was in attendance and addressed issues related to his office which included: sewage dumping within the county, bills and expenditures, water damage to courthouse from the leak and old plumbing issues at the jail.

### **EMS/EMA Report/Requests for Board Action**

Mike Burg, EMS/EMA Administrator, was in attendance and discussed monthly transport logs for January through March 2015. He also discussed ambulance repairs, new building updates and a couple of upcoming conferences he will be attending.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Pam Bauser provided an overview of a budget revision needed for some salaries, she requested a fund transfer for this. Commissioner Anderson moved to approve the fund transfer. Commissioner Fore seconded. The motion carried unanimously.

Treasurer Bauser also informed the Board of state tax money received. A brief discussion ensued. There was discussion on Sunny Acres billing and expenses.

### **County Clerk's Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and presented a Fence Watcher's **Resolution #13-15** for approval. Commissioner Cummings moved to approve the Resolution. Commissioner Whitcomb seconded the motion. The motion carried unanimously. This shall be known as **Resolution #13-15**.

Clerk Duncheon also presented three liquor licenses for approval. The first two are for the Boar's Nest (special events) and the other for the Menard County Fair. Commissioner Fore moved to approve the licenses. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

She also discussed on the upcoming Special Elections for Representative Schock's seat that will be taking place on July 7, 2015 and September 10, 2015. Clerk Duncheon will keep the Board updated on any information she receives.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Kevin Tippey provided an overview of issues related to his office. He briefly discussed the court reporter's position as it relates to state funding. That position has received funding through the end of the current fiscal year, but there is no information on the status of funds beyond that. There was also a brief discussion on an electronic recording system for the courthouse.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Worthington presented Health Department bills to be paid. Commissioner Cummings moved to approve the bills. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

She requested Executive Session minutes from October 14, 2014 to be partially opened. Commissioner Anderson moved to approve the request. Commissioner Fore seconded the motion. The motion carried unanimously.

She requested Executive Session minutes from October 24, 2014 to be partially opened. Commissioner Cummings moved to approve the request. Commissioner Fore seconded the motion. The motion carried unanimously.

Coordinator Worthington noted that she received a letter in regards to the Grigsby Protein I Livestock Management Facility application. She informed that Board that it was dated February 27, 2015 but was not received it until yesterday (April 13, 2015) and that she had scanned and emailed it to the Illinois Department of Agriculture for inclusion in the documents of public record.

Coordinator Worthington also informed the Board that Hanson is working on content of new website. She also stated that the county had experienced another virus outbreak but that it was contained. She informed the Board that Buddy Boston and Jane King have volunteered to serve for another term on the Menard County Housing Authority Board and she will present a Resolution a later meeting.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Fore thanked the EMS crews for helping with the cleanup at the Health Department.

The Approval of Intergovernmental Agreement for Transfer of Property to Menard County Rescue Squad. Commissioner Cummings moved to approve the agreement. Commissioner Fore seconded the motion. The motion carried unanimously.

The Approval of Intergovernmental Agreement with Menard County Cemetery Association for Mowing of Menard County EMS grounds. Commissioner Whitcomb moved to approve the agreement. Commissioner Anderson seconded the motion. The motion carried unanimously.

There was a lengthy discussion regarding an eight month contract with FWAI Architects Inc., in relationship with the Sunny Acres Roof Project. Commissioner Anderson moved to approve the contract with FWAI Architects Inc. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Executive Session**

Commissioner Fore moved to enter into executive session to discuss personnel issues as allowed by (5 ILCS 120/2(c)(2) at 8:00 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.

The open meeting reconvened at 8:17 p.m.

**Adjournment**

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 8:18 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.