

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

March 19, 2018

The regular meeting of the Menard County ETSB was called to order by Mike Chandler at 7:00 p.m.

Members Present: John Balster, Jason Huffman, Pat Rebbe, Karen Boensel, Mike Chandler, Bob Lott, Ken Yocom, George Castles and Ben Hollis.

Members Absent: Mike Burg, and Dave King.

BOARD MINUTES

- A motion to accept the consent agenda of the March 19, 2018, ETSB regular meeting was made by Jason Huffman and seconded by Ken Yocom. All aye. Motion carried unanimously.
- A motion to accept the minutes of February 19, 2018, ETSB regular meeting was made by Ken Yocom and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Bob Lott and seconded by Pat Rebbe. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- GTSI Maintenance Agreement for the year 2018-2019 was received in the amount of \$8,842.60, Upon reviewing the billing from last month a discussion was held concerning warranty calls. A motion to pay this \$8,842.60 was made by Bob Lott and seconded by Ken Yocom. All aye. Motion carried unanimously.
- We need to move our equipment back to the new block building. GTSI will move and install for the amount of \$1,159.86. A motion to accept and pay this amount to GTSI was made by Bob Lott and seconded by Jason Huffman. All aye. Motion carried unanimously.
- Insurance claim from 2017 was discussed as GTSI is wanting the balance of \$23,375.50 owed to them on the purchase and installation of the new replacement equipment. The total bill of \$44,719.83 was the cost minus the rental 7,968.83 and the partial insurance payment of \$13,375.50, leaving the balance due of \$23,375.50. A motion upon insurance reimbursement to pay this outstanding balance to GTSI was made by Ken Yocom and seconded by Jason Huffman. All aye. Motion carried unanimously.
- John receive a call from the Highway Department concerning the purchase of 25 pieces of 10-foot steel posts and 25 4 foot bases for signage supplies due to the rising costs of steel prices. The cost would be plus shipping \$664.50. The Board all agreed to make this purchase.
- Dispatch fees are still being received. Athens Police Department and Athens Fire are still outstanding.

PSAP UPDATE

- Not too much to report. Jason attended meeting with Athens and the dispatch check should be received soon. Meeting with EMD conversion should start soon. If everything goes well installation should take approximately 3 weeks.

OLD BUSINESS

- A discussion was had concerning water found inside the building at the West Washington location. A discussion was held and a door sweep will be installed and a sleeve may be needed on wiring installation. Ben Hollis and Dave King checked on this and it appears to be normal condensation.

NEW BUSINESS

- The nominations for Chairperson, Vice-Chairperson, and Secretary were held as follows:

Nomination of George Castles for Chairperson was made by Ken Yocom and seconded by Bob Lott. All aye.

Nomination of Mike Chandler for Vice-Chairperson was made by Bob Lott and seconded by Ken Yocom. All aye.

Nomination of Karen Boensel for Secretary was made by Ken Yocom and seconded by Jason Huffman. All Aye.

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- None

ADJOURN

- A motion to adjourn was made by Bob Lott and seconded by Ken Yocom. All aye. Motion carried unanimously.

The next regular meeting will be held on April 16, 2018, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member