

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, December 27, 2011, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Barb Kyes and Jeff Fore were physically present. Commissioner Ed Whitcomb was not in attendance. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Fore moved to approve the consent agenda which included the minutes from the December 13, 2011 regularly scheduled Board meeting and the monthly department expense report for November 2011, as presented. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Culver Elevator Request – Sweetwater Avenue

Jeff Sampson and John Holliday, representing Culver Elevator, were in attendance to request that the County seek to upgrade an approximately three mile portion of Sweetwater Avenue to accommodate heavy-load, truck traffic. County Engineer Tom Casson was in attendance and, while supportive of the need to upgrade the road, informed the Board that the issue with such a project was finding a way to pay for said project. He estimated that it would cost approximately one million dollars per mile to upgrade the road to accommodate the purpose of the upgrade.

Mr. Casson also informed that the County had been informed that they were turned down in efforts to get more Federal "safety money" for the Athens Blacktop Road. He said that other, local funds would be needed to complete this project, which just meant that financing for other projects would be affected by the lack of funds.

Chairperson Kirby informed that he believed that the Board supported the concept but did not have any ideas for how to finance it, other than to lobby Federal and State officials for financial help.

Hearing of Citizens/Unscheduled Public Comments/Requests for Board Action

There were no unscheduled public comments or requests for Board action.

EMS/Community Services Report/Requests for Board Action

EMS Fiscal Officer/Community Services Administrator Dara Worthington was in attendance. She presented the financial reports for the EMS Department. Ms. Worthington requested that a Board member attend public information meetings held regarding rural transportation.

County Treasurer's Report/Requests for Board Action

County Treasurer Horn presented various financial reports. She requested Board authority to pay employee health insurance claims in the amount of \$11,678 above the \$50,000 loan that had been established from the County's General Fund. She informed that the County should get reimbursed at least \$16,000 from the County's self-funded plan's re-insurer, after the first of the year. Commissioner Lott moved to approve paying the health insurance claims in the amount of \$11,678 above the \$50,000 loan that had been established from the County's General Fund, as presented. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ms. Horn informed of issues with the new billing software being used at Sunny Acres Nursing Home. The Board informed that she may need to get with John Smith, Sunny Acres Nursing Home's financial consultant.

Chairperson Kirby informed that he was told by the State Comptroller's office that the County should see approximately \$72,000 in reimbursements by the end of the week. He informed that he was told, that by the end of January, the County should receive another \$20,000, approximately. He informed that he was told that there is approximately a four month lag in State of Illinois reimbursements to the County, at this time.

County Clerk's Report/Requests for Board Action

County Clerk Treseler presented a liquor license application, for the Board's approval, to run from January 1, 2012 to December 31, 2012, for the following entity: LincolnLand FS (New Salem Station). Commissioner Fore moved to approve the liquor license application, as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

County Clerk Treseler presented the semi-annual reports of official fees and emoluments from the elected offices of Sheriff, Circuit Clerk, County Treasurer and County Clerk and stated they were available for public viewing.

Resolutions Re: FY 2012 Property Tax Levies

County Clerk Gene Treseler presented the County Budget and Appropriation Ordinance for FY 2012.

Commissioner Kyes moved to approve the County Budget and Appropriation Ordinance for FY 2012. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent" and shall be known as **Resolution 43-11**.

County Clerk Treseler presented the tax levy summaries for the Fiscal Year December 1, 2011 to November 30, 2012 to be approved by the Board as follows:

- **Resolution 44-11** - General Fund in the amount of \$770,000 or as much as may be extended within the maximum rate limitations (.4350) provided by statute. Commissioner Lott moved to approve the general fund tax levy. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".
- **Resolution 45-11** - Social Security & Retirement Fund in the amount of \$585,000. Commissioner Kyes moved to approve the social security & retirement fund tax levy. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".
- **Resolution 46-11** - Liability Insurance Fund in the amount of \$212,200. Commissioner Fore moved to approve the liability insurance fund tax levy. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".
- **Resolution 47-11** - Ambulance Service Fund in the amount of \$320,000 or as much as may be extended at a rate of (.2500). Commissioner Lott moved to approve the ambulance service fund tax levy. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".
- **Resolution 48-11** - Tuberculosis Fund in the amount of \$8,000 or as much as may be extended at a rate of (.0075). Commissioner Fore moved to approve the tuberculosis fund tax levy. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".
- **Resolution 49-11** - County Fair Fund in the amount of \$35,000 or as much as may be extended at a rate of (.0500). Commissioner Kyes moved to approve the county fair fund tax levy. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".
- **Resolution 50-11** - County Bridge Fund in the amount of \$121,900 or as a levy not to exceed (.0500). Commissioner Fore moved to approve the county bridge fund tax levy. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

- **Resolution 51-11** - Federal Aid Matching Fund in the amount of \$121,900 or as a levy not to exceed (.0500). Commissioner Lott moved to approve the federal aid matching fund tax levy. Commissioner Kyes seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.
- **Resolution 52-11** - County Highway Fund in the amount of \$251,000 or as a levy not to exceed (.1030). Commissioner Fore moved to approve the county highway fund tax levy. Commissioner Kyes seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.
- **Resolution 53-11** – County Repair & Maintenance Fund in the amount of \$121,900 or as a levy not to exceed (.0500). Commissioner Lott moved to approve the county repair & maintenance fund tax levy. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.
- **Resolution 54-11** – Cooperative Extension Service Fund in the amount of \$26,500 or as much as may be extended at a rate of (.0500). Commissioner Kyes moved to approve the cooperative extension service fund tax levy. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.
- **Resolution 55-11** - General Assistance Fund in the amount of \$42,000 or as much as may be extended at a rate of (.1000). Commissioner Fore moved to approve the general assistance fund tax levy. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

State’s Attorney Report/Requests for Board Action

There was no report or request for Board action.

County Coordinator’s Report/Requests for Board Action

Mr. Duncan presented executive session minutes from the June 14, 2011 Board meeting to be considered for opening to the public. Commissioner Fore moved to open the executive session minutes, as presented. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Individual Board Members - Report/Requests for Board Action

Chairperson Kirby informed that there was a United Counties Council of Illinois meeting that conflicted with the Board meeting scheduled for February 28, 2011.

Resolution – Re-appointment of Ben Kiningham, Terry Entwistle and Kevin Willis to the Menard County Planning Commission for a Three Year Term to Expire December 31, 2014

Commissioner Lott moved to approve a resolution re-appointing Ben Kiningham, Terry Entwistle and Kevin Willis to the Menard County Planning Commission for a three-year term to expire December 31, 2014. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The resolution shall be known as **Resolution 56-11**.

Approval of Quarterly Payment #1 to the Regional Office of Education

Commissioner Lott moved to approve the quarterly payment (#1) to the Regional Office of Education in the amount of \$8,740.80. Commissioner Fore seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Additional EMS/Community Services Report/Requests for Board Action

EMS Chief Larry Graf was in attendance and presented the transport log. He also presented the bids received to purchase a 2000 ambulance that has been replaced in the EMS department fleet. He informed the highest bid received was in the amount of \$4,011. Commissioner Fore moved to accept the high bid received by the EMS Department. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Wade and Board of Health Chairperson Edie Sternberg were in attendance to discuss the Health Department's financial issues related to lagging reimbursements, mainly from monies owed by the State of Illinois. It was explained that lagging reimbursements had resulted in a shortage of "cash on hand" to meet expenses. Ms. Wade spent considerable time presenting various financial spreadsheets to the Board. She pointed out that an individual grant may pay a portion of several employees' salaries.

There was considerable time discussing the Health Department's financial issues. Commissioner Lott questioned, in light of the County already extending a line of credit of \$100,000 to the Health Department and an amount that had already been exceeded, when was the County going to lose faith that the State of Illinois was not going to fulfill their obligations in a manner that was financially sustainable.

There was discussion about what functions the Health Department was mandated to perform, if Menard County was going to have a Health Department. There was discussion about regulating infectious diseases, food protection, potable water supply and private sewage disposal, for example, being minimum functions that would need to be performed if the County were to have a health department and reliant on timely State of Illinois reimbursement of grant funds. It was pointed out that the WIC program (women, infant and children) was a Federally-mandated program but that Federal reimbursements were being made in a more appropriate manner to sustain said program. The Board was informed that the County could choose to contract with an outside source to provide the Federally-mandated WIC program. It was reiterated that the WIC program, as a Federally-subsidized program, was timelier in its reimbursements but that a 90 day notice would need to be given to the WIC participants before that program could be contracted and shifted elsewhere. It was pointed out that Family Case Management and the Tobacco grants, which were not being fully reimbursed in a timely manner by the State of Illinois, were programs that weren't mandated but did affect full-time positions.

The Board was informed that there were 245 families in the WIC program and 55 clients using the Health Department for Home Health Care services. There was discussion about how the home health services revenues helped support the entire Health Department and that more marketing may be needed for this service. It was pointed out that the current staff performing home health services was basically maxed out on how many clients they could properly serve and that there was not enough staff time to devote to more marketing. Ms. Davis informed that the Health Department would likely end the provision of flu shots as there was too much competition in the area and it did not pay for itself. Commissioner Kyes asked that a letter be drafted to be sent to the local paper outlining the situation with the Health Department.

After this considerable discussion, the Board asked Ms. Wade to present a plan at the January 10, 2012 Board meeting to make the Health Department work within the confines of their cash flow and financial issues, largely caused by the State of Illinois financial condition. The Board also directed the County Treasurer to extend the line of credit from the General Fund, as may be necessary, to fund the latest payroll and pay bills related to billing software.

Executive Session

Commissioner Fore moved to enter into executive session to discuss collective bargaining matters (5 ILCS 120/2)(c)(2) at 8:41 p.m. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The regular meeting reconvened at 8:47 p.m.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:47 p.m. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".