

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, August 30, 2011, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Barb Kyes and Ed Whitcomb were physically present. Commissioner Jeff Fore was unable to attend. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler and County Coordinator Steve Duncan were also in attendance.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the August 9, 2011 regularly scheduled Board meeting and the monthly department expense report for July 2011, as presented. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Proposal to Transfer Developer of Record for Barber's Glenn Subdivision**

George Myers was in attendance to seek the Board's support for transferring the developer of record of Barber's Glenn Subdivision to him from Edward Hall (current developer of record). A letter was submitted along with evidence of the necessary irrevocable letter of credit being established by Mr. Myers for public improvements to be made in the subdivision.

County Coordinator Duncan informed that the County also had a letter from Edward Hall requesting support for the transfer of the developer of record. Mr. Duncan informed that he was recommending that the next step would be Mr. Myers and Mr. Hall providing evidence of the successful conveyance of the property and, at that point, a resolution could be written for the Board to approve the transfer of the developer of record and releasing Mr. Hall from his letter of credit obligation.

Mr. Myers sought assurances that he would be able to keep the property in agricultural crops. It was pointed out that there would not be an issue with the farm crops as long as Mr. Myers understood that the current or a future County Board could tap the letter of the credit on that portion of the subdivision that has final plat approval to complete public improvements and that the preliminary plat plan would need to be periodically extended. It was explained that if the preliminary plat plan was not extended by a County Board, a developer would have to go back through the subdivision process.

Commissioner Lott moved that, contingent upon the successful conveyance of the property from Mr. Hall to Mr. Myers, that the Board would give favorable consideration to approving the transfer of the developer of record to Mr. Myers. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Ordinance to Approve Map Amendment (Re-zoning of Property) – (ZONING MAP AMENDMENT APPLICATION FROM RONALD POND TO RE-ZONE PROPERTY HE OWNS LOCATED AT 501 N. YATES ST., TALLULA, IL. THE BRIEF LEGAL DESCRIPTION OF THE PROPERTY IS AS FOLLOWS: PART OF LOT 13, COUNTY CLERK'S PLAT #3, SOUTHEAST ¼, SECTION 1, TOWNSHIP 17 NORTH, RANGE 6 WEST OF THE 3<sup>RD</sup> PRINCIPAL MERIDIAN, CONTAINING 7 ACRES, MORE OR LESS. THE PROPOSAL IS TO AMEND THE CURRENT ZONING OF THE PROPERTY FROM B-1 DOWNTOWN BUSINESS TO RURAL RESIDENTIAL)**

Mr. Ronald Pond was in attendance to present his re-zoning application. He informed he was seeking a re-zoning of property he owns located at 501 N. Yates, Tallula, Illinois (Property ID #15-01-400-008) to go from B-1 Downtown Business to Rural Residential. He informed that he was desirous of being able to have a couple of horses on the property. He provided supporting materials for the Board's consideration (copies on file). County Coordinator Duncan informed that both the Menard County Planning Commission and Zoning Board of

Appeals had sent recommendations to approve the re-zoning of the property, as requested and that there had been no opposition present during the public hearings conducted by those land-use Boards.

Commissioner Lott moved to approve the re-zoning/map amendment application, as requested. Commissioner Kyes seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The ordinance shall be known as **Ordinance 24-11.**

### **Ordinances to Approve Text Amendments to the Menard County Zoning Ordinance**

Commissioner Kyes moved to approve an ordinance approving text amendments to Article VI, Section 6.03 (Agriculture zoning district) of the Menard County Zoning Ordinance to provide for bed & breakfast establishments as a permitted accessory use to the principal use of property “farms” and “single family dwellings”, as presented. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The ordinance shall be known as **Ordinance 25-11.**

Commissioner Whitcomb moved to approve an ordinance approving text amendments to Article VI, Section 6.04 (Rural Residential zoning district) of the Menard County Zoning Ordinance to provide for bed & breakfast establishments as a permitted accessory use to the principal use of property “farms” and “single family dwellings”, as presented. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The ordinance shall be known as **Ordinance 26-11.**

### **Hearing of Citizens/Unscheduled Public Comments/Requests for Board Action**

There were no unscheduled public comments or requests for Board action.

### **Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis was in attendance. She informed that the Board of Health would meet September 19, 2011 to approve the Fiscal Year 2012 budget. She said she would present it to the County Board after it had received Board of Health approval. She informed that the receptionist position was now vacant and that they were planning to leave the position unfilled to save money.

A draft of an ordinance to regulate bed & breakfast establishments in unincorporated Menard County was presented for discussion. The Board was informed that this was necessary to comply with State of Illinois law as required by the Bed and Breakfast Act. County Coordinator Duncan informed that the ordinance would be placed on the agenda for the September 13, 2011 Board meeting.

### **EMS/Community Services Report/Requests for Board Action**

EMS Fiscal Officer/Community Services Administrator Dara Worthington was in attendance. She provided an overview of the EMS financial reports and the collections report (copies on file). Ms. Worthington informed that the EMS Department’s new (used) ambulance would be conveyed when the seller had received their new ambulance. In reference to the collections report, she informed that she would “write off” \$185.52 as uncollectable. There were no objections to writing off this amount as uncollectable.

Ms. Worthington informed the Board that the senior transportation budget was being cut by 3.9%, per Area Agency on Aging direction. Ms. Worthington informed she would be accompanying Commissioner Whitcomb to a meeting of the Sangamon County rural transportation network.

### **County Treasurer’s Report/Requests for Board Action**

County Treasurer Jackie Horn distributed financial reports (copies on file). She provided correspondence from the Illinois Municipal Retirement Fund indicating future retirements of certain past and current elected officials will cause the County’s reserve account to become negative and this will result in a need to increase the “ECO” rate.

She informed that the State of Illinois currently owed the Menard County general fund approximately \$214,000.

### **County Clerk's Report/Requests for Board Action**

Commissioner Kyes moved to approve a resolution to dispose of the County's interest in parcel number 16-07-108-009, by reconveyance, to the owner of a former interest in the property, as presented. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 27-11**.

County Clerk Treseler presented a resolution to designate grand and petit jurors for Calendar Year 2012. Commissioner Lott moved to approve the resolution. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 28-11**.

Commissioner Whitcomb moved to approve a resolution to execute a deed to effect redemption of the real estate taxes upon parcel number 11-24-406-202 for the years 2007, 2008, 2009 and to restore title to the previous owner(s) thereof. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 29-11**.

Commissioner Kyes moved to approve a liquor license, for four months, in the amount of \$225, to Pony's Golf Company (dba Shambole Golf Course). Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Commissioner Whitcomb moved to approve a liquor license, for a one day event, to Theatre at the Park, Inc., located at New Salem State Park. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

### **State's Attorney Report/Requests for Board Action**

There was no report or request for Board action.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan informed that there were County staff concerns being expressed about the need to address storage needs. After discussion, the Board wanted County staff to look into what could be stored electronically, and the cost of doing so, before looking for rental space.

Mr. Duncan informed that the County's self-funded health insurance plan had received a check from the re-insurer of the program (Symetra), in the amount of \$21,606 which was reimbursing the County for claims that went over the deductible established during the past, plan year.

Mr. Duncan provided an overview of building projects undertaken by the County. He reminded the Board that there was a vacancy on the Board of Review. There was discussion about spending GIS funds to create a public website, highlighting property information. It was discussed that many other Counties had moved to create such information that was available via the internet.

### **Individual Board Members - Report/Requests for Board Action**

There was no report or request for Board action.

**Resolution – Appointment of Dale Satorius as North Sangamon Lattimore Creek Mutual Drainage District Commissioner**

Commissioner Whitcomb moved to pass a resolution reappointing Dale Satorius as North Sangamon Lattimore Creek Mutual Drainage District Commissioner for a term to expire the first Tuesday in September 2014. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”. The resolution shall be known as **Resolution 30-11**.

**Release of Funds to Lower Sangamon River Resource, Conservation & Development**

Commissioner Lott moved to approve release of funds to the Lower Sangamon River Resource, Conservation & Development in the amount of \$200. Commissioner Whitcomb seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

**Release of Funds (Payment #1) to Prairie State Plumbing & Heating, Inc. (Related to Courthouse Building Boiler/Chiller Replacement)**

Commissioner Lott moved to approve release of funds (Payment #1) to Prairie State Plumbing & Heating, Inc., as related to the Courthouse Building boiler/chiller replacement, in the amount of \$21,150. Commissioner Kyes seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

**Release of Hotel/Motel Tax Revenues to Menard County Tourism Council**

Commissioner Whitcomb moved to approve release of hotel/motel tax revenues to Menard County Tourism Council in the amount of \$1,700 (to pay for promotional activities related to the “Lighting Up Petersburg” event and Marbold Farm Ice Cream Social). Commissioner Kyes seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

**Fiscal Year 2012 Budget Preparation & Discussion**

There was discussion about creating a revolving loan fund that could be used to finance nonprofit groups in the County.

**Executive Session**

There was no executive session held at this meeting.

**Adjournment**

With no other business coming before the Board, Commissioner Kyes moved to adjourn the meeting at 7:45 p.m. Commissioner Lott seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.