

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, October 9, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Bob Lott, Ed Whitcomb and Jeff Fore were physically present with Commissioner Whitcomb arriving after the consent agenda was approved. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the September 25, 2012 regularly scheduled Board meeting and the Menard County Community Services Monthly Report for September 2012. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

OLD BUSINESS

Resolution – Adopt Menard County EMS Department Identity Theft Prevention Program

Commissioner Fore moved to approve a resolution adopting a Menard County EMS Department "Identity Theft Prevention Program". Commissioner Whitcomb seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 45-12**.

NEW BUSINESS

Ordinance – Approve/Deny Special Use Permit Application (12-04SUP). TERRY BACON, DBA B&B METAL RECYCLING, REPRESENTING HIMSELF OR WITH LEGAL REPRESENTATION, SEEKING A SPECIAL USE PERMIT FOR THE PURPOSE OF ESTABLISHING A RECYCLING FACILITY IN THE B-1 DOWNTOWN BUSINESS ZONING DISTRICT. THE PROPERTY IS LOCATED EAST OF THE INTERSECTION OF BAKER & BELL STREETS, TALLULA, IL (PROPERTY CONTAINING 3 QUONSET-TYPE BLDGS.). A BRIEF LEGAL DESCRIPTION FOR THE SUBJECT PARCELS ARE AS FOLLOWS: Section 17, Township 17, Range 7 North Part of Lot 8 County Clerk's Plat#2 Northwest ¼; Original Town of Tallula North Part of Block 14; Original Town of Tallula South 72 feet, Block 13 (Includes South of Lot 8, All Lots 7, 6 & Part of 5); Vacated Portion of Baker Street Commencing with the Intersection of Baker Street & the East Right-of-Way line of Bell Street being the West Boundary Line of Block 13 & of Block 14 Original Town of Tallula.

The Board spent time giving consideration to an ordinance to approve or deny a special use permit application for Terry Bacon, doing business as B&B Metal Recycling, seeking a special use permit for the purpose of establishing a recycling facility in the B-1 Downtown Business zoning district. (The property is located east of the intersection of Baker & Bell streets in Tallula, Illinois.) Per Zoning Board of Appeals recommendation, and as a condition of approval of the special use permit, a landscaping plan was presented to the Board. Mr. Bacon informed that the fence and landscaping would be in place prior to opening at the location.

Commissioner Kyes moved to approve the special use permit, with conditions including establishment of landscaping as depicted on the submitted plan. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 46-12**.

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

Barbara Berkshire, Menard County resident, was in attendance and asked that the County consider recently re-constructed and/or re-modeled mobile homes as meeting the criteria of the County's mobile and

manufactured home regulations. The Board took the matter under advisement and asked the Zoning Administrator to take a look at the proposal.

Mike Hough, Menard County resident, was in attendance to express concern with the Athens Blacktop Road project and how close the road now appears to his house. He questioned whether his property value had been impacted by this road project.

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department was under the \$100,000 credit limit established with the County (\$88,763). She provided the unaudited balance sheet and account receivables as of September 30, 2012. The Board informed that they would not agree to approve a Fiscal Year 2013 Health Department budget that funded Health Department employee health insurance from other revenue sources, such as general fund revenue sources (e.g., real estate tax dollars).

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

Highway Department Report/Requests for Board Action

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for September 2012.

Mr. Casson provided an overview of the Athens Blacktop Road project. In relation to Mr. Hough's concerns, he provided an overview of the process that was used informing that there was existing road right-of-way that was in place directly in front of Mr. Hough's house that was used for the project.

Sunny Acres/Countryside Estates Report/Requests for Board Action

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and provided an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 89 and the Countryside Estates census was 19 residents with two new residents likely to take vacant apartments. She informed that the pay mix at Sunny Acres was Medicare A - 8; Private Pay - 35; and Public Aid - 46. She informed that they were going to be painting at Countryside Estates in November.

Ms. McNeal informed of job openings at Sunny Acres for a nurse (part-time weekends/PRN) and certified nursing assistants (full-time). She informed that the last public aid payment/reimbursement was received back in May 2012. She provided an overview of other operational issues for the Board's information.

County Treasurer's Report/Requests for Board Action

County Treasurer Jackie Horn handed out various financial reports for the Board's information and provided an overview. There were no objections raised to transferring \$10,000 from the General Fund to the Animal Control Fund, as budgeted. Ms. Horn presented preliminary, Fiscal Year 2013 budget proposals for General Fund-financed funds.

County Clerk's Report/Requests for Board Action

County Clerk Treseler informed that his office was on-going in preparing for the upcoming November election.

State's Attorney Report/Requests for Board Action

There were no report/requests for Board action.

County Coordinator's Report/Requests for Board Action

County Coordinator Duncan presented executive session minutes from the March 27, 2012 Board meeting that were due for review and possible opening to the public. Commissioner Lott moved to open these executive session minutes, as prepared. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve an employment agreement between County Coordinator Duncan and Menard County, Illinois, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

The Board gave direction to run a survey, soliciting input on making continued investments in the courthouse building. for up to three weeks in the local newspapers.

Individual Board Members - Report/Requests for Board Action

Commissioner Fore informed that he would not be able to attend the October 30, 2012 Board meeting.

Commissioner Lott informed of concerns with a certain engine associated with ambulances that the EMS Department has been evaluating as a replacement. There was a discussion about developing a website link that would provide aerial photography and property information as a service to the public, using dedicated geographic information system funds.

Resolution - Menard County Rescue Squad Trustee Appointment of Stephen Mcevers to Vacant Term

Commissioner Fore moved to approve a resolution appointing Stephen Mcevers to the vacant term on the Menard County Rescue Squad Board of Trustees. (Note: Term expires on the second Monday in December 2014; Vacancy created by Larry Smith resignation from Board of Trustees.) Commissioner Kyes seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 47-12**.

Appointment of Carla Snodgrass & Carol Hummell to Old Salem Chautauqua Sanitary District

Commissioner Kyes moved to appoint Carla Snodgrass & Carol Hummell to the Old Salem Chautauqua Sanitary District. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Special Revenue & Fiduciary Fund Preparation & Review, as needed & General Fund Budget Preparation & Review, as needed; FY 2013 Workers Compensation & Property/Casualty Renewal

There was discussion about the courthouse roof with latest estimates of the cost to replace/repair the courthouse roof, with like materials, costing between \$1.5 and \$1.6 million dollars.

Commissioner Whitcomb moved to approve accepting the Illinois Counties Risk Management Trust insurance policy renewal (workers compensation, property, etc.). Commissioner Lott seconded the motion. The motion carried unanimously.

Executive Session

There was no executive session held at this meeting.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:43 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.