

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, July 12, 2011, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Jeff Fore, Ed Whitcomb and Bob Lott were physically present. Commissioner Kyes arrived after the consent agenda was passed. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Commissioner Kirby called the meeting to order at 6:00 p.m.

Commissioner Fore moved to approve the consent agenda which included the regular minutes from the June 28, 2011 regularly scheduled Board meeting; Menard County Community Services Monthly Report for June 2011; Bruce Harris & Associates Invoice (related to quarterly GIS map maintenance expenses; and FWAI Architects, Inc., invoice (related to courthouse building heating and cooling plant replacement). Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Sunny Acres Nursing Home Repair Project, Additional Work Needed/Approval of Cost; Courthouse Building Roof Leak Issues**

Carl Fischer, FWAI Architects, was in attendance to discuss various building projects. County Coordinator Duncan informed that the County had received a current, certificate of insurance from the contractor (Evans-Mason/Shmoldt & Daniels Masonry) engaged to window replacement at Sunny Acres Nursing Home. Mr. Fischer informed that the County's insurer would be paying for all tornado damage repairs at Countryside Estates and \$46,300 toward tornado damage repairs at Sunny Acres Nursing Home.

Mr. Fischer informed that to properly inspect the courthouse building roof and dome for leaking that was occurring in the building a lift was needed and that he would like to have a roof tradesman on site that could make minor repairs as evident upon inspection with the lift. He estimated that it would cost \$3,200 to get a 125 feet lift and have personnel on site to properly inspect the building and make minor repairs, as evident. Commissioner Whitcomb moved to authorize the plan, as presented, and spending up to (\$3,200), as needed per the plan. Commissioner Lott seconded the motion. The motion carried unanimously.

Mr. Fischer informed that they had discovered, after exposing the fascia and soffit covers, the need for additional work to be performed on the Sunny Acres Nursing Home building. He asked the Board to authorize an additional \$10,000 in spending to make the needed repairs. Commissioner Lott moved to authorize the plan, as presented, and spending up to \$10,000, as needed for such repairs. Commissioner Fore seconded the motion. The motion carried unanimously.

**Ordinance to approve Special Use Permit 11-01SUP (for the purpose of establishing an off-premise advertising sign in the B-2 Highway Business zoning district)**

Jeff Stauffer, Mid-America Advertising representative, provided an overview of an off-premise advertising sign to be erected at 14163 State Highway 97, Petersburg, Illinois.

Commissioner Kyes moved to approve an ordinance approving Special Use Permit 11-01SUP for the purpose of establishing an off-premise advertising sign in the B-2 Highway Business zoning district and on property owned by Jay & Tammy Bradford, with a location at 14163 State Hwy. 97, Petersburg, Illinois (property identification number 11-35-400-010). Commissioner Whitcomb seconded the motion. The motion carried unanimously. The ordinance shall be known as **Ordinance 19-11**.

**Request for Menard County Zoning Ordinance Text Amendment as related to a Bed & Breakfast Use**

Eric and Gail Adamski were in attendance to request a Menard County Zoning Ordinance Text Amendment to allow them to place a Bed & Breakfast use in the Rural Residential zoning district. There was discussion that

Bed and Breakfast establishments were currently allowed only as a principal use of property and not an allowable accessory use as it would need to be on the Adamski's property. After discussion, Commissioner Kyes moved to direct the County Coordinator to prepare text amendments to the Menard County Zoning Ordinance to provide bed and breakfast establishments as an allowable accessory use, for both farms and single-family dwellings, in both the Agriculture and Rural Residential zoning districts, and as needed to accommodate the Adamski's request. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments/requests for Board action.

### **Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, presented Highway Department bills for June 2011.

Commissioner Lott moved to approve a Local Agency Agreement for Federal Participation for participating construction and construction engineering in the amount of \$170,000 for the County-wide sign modernization to conform to current MUTCH retro-reflectivity requirements. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and gave an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was at 96 and the Countryside Estates census was 22 residents with the waiting list to be used for the next admission. She informed that the pay mix at Sunny Acres was Medicare A -6; Private Pay – 39; and Public Aid - 51

Ms. McNeal provided an overview of various building projects at both Sunny Acres and Countryside Estates. She presented an agreement between Healthcare and Family Services and Sunny Acres for Chairperson Kirby's signature.

### **Health Department Report/Requests for Board Action**

Alicia Davis, Health Department Administrator, was in attendance and informed that the department's account receivables from the State of Illinois, as of July 8, 2011, were \$33,772. She provided an update on a large amount owed for bills that were related to a diagnosis of tuberculosis (TB) that was later changed to another diagnosis, unrelated to TB. She provided an overview of efforts that had led to a reduction in many of the costs associated with this case, informing that the Health Department had gotten bills totaling around \$17,800 down to around \$9,900.

Ms. Davis estimated that the Health Department would save around \$1,200 by being open only four and one-half days per week. She informed that they had not received any complaints from these new office hours.

### **EMS/Community Services Department Report/Requests for Board Action**

EMS Fiscal Officer/Community Services Administrator Dara Worthington was in attendance and asked for approval of a grant Submission to the Area Agency on Aging for Lincolnland, Inc., related to senior health assistance. Commissioner Lott moved to approve submitting the grant, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

Ms. Worthington informed the Board that she was still waiting on Sangamon County to respond to Menard County's request to join with them on efforts to create a rural transportation network.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn presented a financial report highlighting the County's self-funded health insurance program, informing that the program was currently running a deficit. She informed that the National Association of Counties had helped defeat a measure to reduce the payment in lieu of taxes that housing authorities made to counties.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler presented an ordinance to adopt new marriage and civil union fees in the amount of \$50.00 per license, to go into effect August 1, 2011. Commissioner Kyes moved to approve the ordinance, as presented. Commissioner Lott seconded the motion. The motion carried unanimously. The ordinance shall be known as **Ordinance 20-11**.

County Clerk Treseler provided an update on efforts to create new, voting precinct boundaries.

### **State's Attorney Report/Requests for Board Action**

There was no report/request for Board action.

### **County Coordinator's Report/Requests for Board Action**

Mr. Duncan presented executive session minutes from the November 30, 2010 Board meeting and January 11, 2011 Board meeting to be considered for opening to the public. Commissioner Whitcomb moved to open all executive session minutes, as presented. Commissioner Kyes seconded the motion. The motion carried unanimously.

Mr. Duncan presented an email from the County's independent auditor concerning issues with getting requested financial materials from some County departments.

### **Individual Board Members - Report/Requests for Board Action**

There was no report/request for Board action.

### **Menard County Tourism Council – Request to Release Hotel/Motel Tax Funds**

Commissioner Whitcomb moved to approve releasing hotel/motel tax funds to the Menard County Tourism Council in the amount of \$1,510 to finance advertising initiatives. Commissioner Lott seconded the motion. The motion carried unanimously.

### **Executive Session**

Commissioner Whitcomb moved to enter into executive session to discuss collective negotiating matters (5 ILCS 120/2)(c)(2) at 7:08 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 7:51 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 7:51 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.