

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday December 11, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Jeff Fore, Ed Whitcomb and Allan Anderson were physically present. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance at various points of the meeting.

County Clerk Gene Treseler called the meeting to order at 6:00 p.m. Pursuant to state law, Mr. Treseler conducted a random drawing to determine the length of term for the five, newly elected commissioners. The drawing resulted in the following term length: District One, Commissioner Jeff Fore – four year term; District Two, Commissioner Allan Anderson – four year term; District Three, Commissioner Merle Kirby – two year term; District Four, Commissioner Bob Lott – two year term; District Five, Commissioner Ed Whitcomb – four year term.

County Clerk Gene Treseler called for nominations to serve as the Menard County Board of Commissioners' Chairperson for the 2013 fiscal year (December 1, 2012 to November 30, 2012). Commissioner Lott nominated Merle Kirby to continue to act as the Menard County Board of Commissioners' Chairperson for the 2013 fiscal year and close nominations to serve as the Menard County Board of Commissioners' Chairperson for the 2013 fiscal year. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Kirby assumed the position of Chairperson.

Commissioner Fore moved that the Vice Chairperson (or Interim Chairperson in the absence of the Chairperson) shall be the member with the longest tenure on the Board of Commissioners, in attendance at the meeting (i.e., Commissioner Bob Lott, then Commissioner Jeff Fore). Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the November 27, 2012 regularly scheduled Board meeting and the Menard County Community Services Monthly Report for November 2012. Commissioner Fore seconded the motion. The motion carried unanimously.

OLD BUSINESS

Menard County EMS Department Billing Service Agreement

(Tabled Until Ready for Consideration)

NEW BUSINESS

Menard County Fair Board Representatives, Bruce Harmening & Jeff Sampson
Re: County Fair Finances & Update of Lease Agreement

Menard County Fair Board Representatives, Bruce Harmening & Jeff Sampson, were in attendance and presented the financial report for the County Fair. Mr. Harmening informed that there were still electrical issues that need to be dealt with at the fairgrounds, if funds and/or volunteer labor could be obtained. Mr. Harmening informed that the Sportsman's Club was still pursuing to erect a building on the fairgrounds.

Mr. Harmening presented a resolution and requested it be passed to extend the lease of the fairgrounds (owned by Menard County), with the Menard County Fair (a nonprofit corporation). He informed that to get funding from the State of Illinois, the Menard County Fair had to always have a lease that was good for twenty years. Commissioner Lott moved to approve the resolution, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 56-12**.

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

There were no unscheduled public comments or requests for Board action.

County Clerk's Report/Requests for Board Action

County Clerk Treseler presented liquor license applications, for the Board's approval, to run from January 1, 2013 to December 31, 2013, for the following entities: LincolnLand FS (New Salem Station), Pony's Golf Company (dba Shamboleer Golf Course) and Country Hills Golf Club. Commissioner Fore moved to approve the liquor license applications, as presented. Commissioner Anderson seconded the motion. The motion carried unanimously.

Resolutions Re: FY 2013 Property Tax Levies

County Clerk Gene Treseler presented the Truth in Taxation/Certificate of Compliance and County Budget and Appropriation Ordinance for FY 2013.

Commissioner Lott moved to approve Chairperson Kirby signing the Truth in Taxation/Certificate of Compliance. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve the County Budget and Appropriation Ordinance for FY 2013. Commissioner Fore seconded the motion. The motion carried unanimously and shall be known as **Resolution 57-12**.

County Clerk Treseler presented the tax levy summaries for the Fiscal Year December 1, 2012 to November 30, 2013 to be approved by the Board as follows:

- **Resolution 58-12** - General Fund in the amount of \$775,000 or as much as may be extended within the maximum rate limitations (.4350) provided by statute. Commissioner Lott moved to approve the general fund tax levy. Commissioner Fore seconded the motion. The motion carried unanimously.
- **Resolution 59-12** - Social Security & Retirement Fund in the amount of \$680,000. Commissioner Whitcomb moved to approve the social security & retirement fund tax levy. Commissioner Anderson seconded the motion. The motion carried unanimously.
- **Resolution 60-12** - Liability Insurance Fund in the amount of \$207,000. Commissioner Fore moved to approve the liability insurance fund tax levy. Commissioner Lott seconded the motion. The motion carried unanimously.
- **Resolution 61-12** - Ambulance Service Fund in the amount of \$322,000 or as much as may be extended at a rate of (.2500). Commissioner Lott moved to approve the ambulance service fund tax levy. Commissioner Whitcomb seconded the motion. The motion carried unanimously.
- **Resolution 62-12** - Tuberculosis Fund in the amount of \$8,500 or as much as may be extended at a rate of (.0075). Commissioner Fore moved to approve the tuberculosis fund tax levy. Commissioner Whitcomb seconded the motion. The motion carried unanimously.
- **Resolution 63-12** - County Fair Fund in the amount of \$35,000 or as much as may be extended at a rate of (.0500). Commissioner Whitcomb moved to approve the county fair fund tax levy. Commissioner Lott seconded the motion. The motion carried unanimously.
- **Resolution 64-12** - County Bridge Fund in the amount of \$124,400 or as a levy not to exceed (.0500). Commissioner Fore moved to approve the county bridge fund tax levy. Commissioner Anderson seconded the motion. The motion carried unanimously.
- **Resolution 65-12** - Federal Aid Matching Fund in the amount of \$124,400 or as a levy not to exceed (.0500). Commissioner Anderson moved to approve the federal aid matching fund tax levy. Commissioner Lott seconded the motion. The motion carried unanimously.

- **Resolution 66-12** - County Highway Fund in the amount of \$256,300 or as a levy not to exceed (.1030). Commissioner Lott moved to approve the county highway fund tax levy. Commissioner Whitcomb seconded the motion. The motion carried unanimously.
- **Resolution 67-12** – County Repair & Maintenance Fund in the amount of \$124,400 or as a levy not to exceed (.0500). Commissioner Whitcomb moved to approve the county repair & maintenance fund tax levy. Commissioner Fore seconded the motion. The motion carried unanimously.
- **Resolution 68-12** – Cooperative Extension Service Fund in the amount of \$26,500 or as much as may be extended at a rate of (.0500). Commissioner Fore moved to approve the cooperative extension service fund tax levy. Commissioner Whitcomb seconded the motion. The motion carried unanimously.
- **Resolution 69-12** - General Assistance Fund in the amount of \$42,000 or as much as may be extended at a rate of (.1000). Commissioner Anderson moved to approve the general assistance fund tax levy. Commissioner Lott seconded the motion. The motion carried unanimously.

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department was under the \$50,000 credit limit established with the County (\$39,334). She provided an itemized expense summary of what has been paid from the Fiscal Year 2012 budget and what has been paid from the Fiscal Year 2013 budget. She informed that a part-time employee would be utilized, as needed, for well and septic inspections and permitting.

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

Since there is not a second meeting scheduled in December, the Board informed that the Health Department provide bills that need to be paid before the January 8, 2013 Board meeting to the County Coordinator and County Treasurer for review.

Highway Department Report/Requests for Board Action

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for November 2012. Mr. Casson informed that the bridge on Middletown Blacktop Avenue was milled and repaved by the contractor to get the bumps out and improve the smoothness of the ride at that point. He informed that the bid openings for the County-wide sign upgrade program was held on December 6, 2012 and a letter had been sent to the Illinois Department of Transportation requesting approval of the low bid from T.M.F. construction in the amount of \$386,998, contingent upon getting additional safety funding for this program in the amount of \$185,605. There was discussion about whether certain road districts would have anyone run for road district commissioner and encouraging equipment sharing among road districts.

Sunny Acres/Countryside Estates Report/Requests for Board Action

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and provided an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 92 and the Countryside Estates census was 18 residents with three apartments open. She informed that the pay mix at Sunny Acres was Medicare A - 8; Private Pay – 35; Insurance – 2; and Public Aid – 47.

Ms. McNeal informed that Lori Lynn had resigned as manager of Countryside Estates to pursue another career and that Shelly Wood would move into that position. She informed that letters were mailed regarding a \$5 per day increase in rates for semi-private and private rooms, effective January 1, 2013. She informed that Medicaid payments to the nursing home were still outstanding for June thru September 2012 but that, oddly, Sunny Acres had received the Medicaid payment for October 2012.

Ms. McNeal requested authorization to transfer money owed to the Sunny Acres fund from the Countryside Estates fund, in the amount of \$75,000, to help with cash flow issues resulting from slow reimbursements from Medicaid. Commissioner Lott moved to approve this request, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Ms. McNeal informed of a job opening at Sunny Acres for a nurse (RN part-time weekends).

County Treasurer's Report/Requests for Board Action; Approval of Supervisor of Assessments Salary Adjustment per State of Illinois Requirements

Commissioner Fore moved to approve the Supervisor of Assessments salary adjustment per State of Illinois requirements, as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

State's Attorney Report/Requests for Board Action

There were no report/requests for Board action.

County Coordinator's Report/Requests for Board Action; Menard County Rescue Squad Building Ownership

County Coordinator Steve Duncan informed that Dennis Bowman, representing the Menard County Rescue Squad District, had contacted his office and was interested in knowing the Board's stance on whether they would have an interest in deeding the Rescue Squad building to the Rescue Squad taxing district (building/property owned by the County). The Board took the matter under advisement.

County Coordinator Duncan presented information, prepared by the County Treasurer, showing the fund balance history of various budget funds. He presented the latest results of the courthouse building survey that had been put in the local paper seeking public comment. He informed that there was still no clear consensus with a fairly equal number of respondents favoring investing further in the existing courthouse versus planning for a new facility. He presented various mailings to the Board (e.g., educational seminars).

Individual Board Members - Report/Requests for Board Action

Chairperson Kirby urged all Board members to attend the United Counties Council of Illinois education seminar scheduled for January 12, 2013.

Resolution – Re-appointment of John J. Greenan II & Ed Blair to the Menard County Planning Commission for a Three Year Term to Expire December 31, 2015

Commissioner Fore moved to approve a resolution to re-appoint John J. Greenan II & Ed Blair to the Menard County Planning Commission for a Three Year Term to Expire December 31, 2015. Commissioner Anderson seconded the motion. The motion carried unanimously and shall be known as **Resolution 70-12**.

Resolution – Appointment of Julia M. Gentile to the Menard County Board of Review

Commissioner Whitcomb moved to approve a resolution to appoint Julia M. Gentile to the Menard County Board of Review, due to Brad Zeller's resignation. Commissioner Lott seconded the motion. The motion carried unanimously and shall be known as **Resolution 71-12**.

Resolution - Menard County Rescue Squad Trustee Appointments

Commissioner Fore moved to approve a resolution appointing Tyler Willis to a four year term on the Menard County Rescue Squad Board of Trustees with said term expiring on the second Monday in December 2016. Commissioner Lott seconded the motion. The motion carried unanimously and shall be known as **Resolution 72-12**.

Approval of 2013 Mileage Reimbursement Rates (Effective January 1, 2013)

Commissioner Whitcomb moved to approve setting the 2013 mileage reimbursement rate (for use of personal vehicles in the conduct of County business), in accordance with the IRS standard mileage rate of 0.565, effective January 1, 2013. Commissioner Anderson seconded the motion. The motion carried unanimously.

FY 2013 Menard County Board of Commissioners Committee & Oversight Assignments

There were no objections from the Board to the FY 2013 Menard County Board of Commissioners committee & oversight assignments, as proposed.

Approval of 2013 Calendar of Regular Meetings of the Menard County Board of Commissioners

Commissioner Fore moved to approve the 2013 calendar of regular meetings of the Menard County Board of Commissioners. Commissioner Anderson seconded the motion. The motion carried unanimously.

Executive Session

Commissioner Lott moved to enter into executive session to discuss litigation as allowed by (5 ILCS 120/2(c)(11)) at 8:04 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:50 p.m.

Adjournment

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 8:50 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.