

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, April 9, 2013, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Jeff Fore, Ed Whitcomb and Allan Anderson were physically present. A quorum was present. State's Attorney Ken Baumgarten, County Treasurer Jackie Horn and County Coordinator Steve Duncan were also in attendance at the meeting.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the March 26, 2013 regularly scheduled Board meeting and the Menard County Community Services monthly report for March 2013. Commissioner Anderson seconded the motion. The motion carried unanimously.

**OLD BUSINESS**

**EMS Department Billing Services Agreement**

Commissioner Whitcomb moved to table consideration of an EMS Department Billing Services Agreement. Commissioner Fore seconded the motion. The motion carried unanimously.

**NEW BUSINESS**

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments or requests for Board action.

**Health Department Report/Requests for Board Action**

Board of Health Chairperson Edie Sternberg was in attendance, along with Health Department employees Sherrie Leezer and Georgialyn Gurski. Ms. Leezer provided a brief overview of the Health Department's financial condition, informing that the Health Department's line of credit balance was at \$72,050.

There was discussion about the Health Department's finances including the need to evaluate fees to help recover the costs of conducting inspections (e.g., restaurant inspections). Ms. Sternberg provided an update on efforts to contract with the Sangamon County Department of Public Health to provide certain services including administrative oversight of the Menard County Health Department. She informed they were hopeful of having the contract and agreement in place by May 15, 2013. There was discussion of the value of the home health license held by the Menard County Health Department.

The Board expressed concerns that the line of credit needed with the County was increasing with each meeting. There was discussion about the need for new computer hardware and Ms. Sternberg informed they were hoping to get grant funds to pay for such purchases. There was general discussion about concerns related to the increasing reliance on the County continuing to extend credit to the Health Department.

County Coordinator Duncan informed that the County Board needed to appoint two physicians to the County Board. He informed that Dr. Lowenthal was willing to be re-appointed, if needed.

Commissioner Whitcomb moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

## **Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for March 2013.

Commissioner Whitcomb moved to approve the provision of a sealing grade asphalt and mixing grade asphalt bid for the Menard County Highway Department, as submitted by Asphalt Sales Company. Commissioner Lott seconded the motion. The motion carried unanimously.

Commissioner Anderson moved to approve the provision of a seal coat aggregate bid for the Menard County Highway Department, as submitted by Hanson Material Service. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Lott moved to approve the provision of a sealing grade asphalt bid for the applicable Menard County Road Districts, as submitted by Asphalt Sales Company. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Fore moved to approve the low bids for items 1-12, 14, 15 and 17-21 (see meeting materials on file) for various aggregates for the applicable Menard County Road Districts. Commissioner Anderson seconded the motion. The motion carried unanimously.

Commissioner Fore moved to reject the only bid submitted for items 13 & 16, for CA-7, which was 21.8% higher than the approved engineer's estimate and, therefore, deemed non-awardable (see meeting materials on file; applicable to Menard County Road Districts). Commissioner Whitcomb seconded the motion. The motion carried unanimously.

## **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and provided an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 83. Countryside Estates census was 18 residents with three apartments open. She informed that the pay mix at Sunny Acres was Medicare A - 14; Private Pay - 30; and Public Aid - 39.

Ms. McNeal informed of new brochures to advertise both Countryside Estates and Sunny Acres Nursing Home. She informed that the US average capacity in nursing homes was at 83%, Illinois average capacity in nursing homes was at 78%, and Sunny Acres was currently at 79% of capacity. Ms. McNeal noted that it may be time to look at decreasing the number of beds offered so as to decrease costs associated with a bed tax.

Ms. McNeal informed that Medicaid reimbursements were current through October 2012. She informed that Judy Wolf had been hired as the dietary manager. She informed that an agreement with Molina for managed care for dual eligibles (Medicare/Medicaid) was under review. She informed that Midwest Rehab was being looked at to perform post job offer physical exams. The Board expressed no objections to utilizing Midwest Rehab. The Board informed that they did not believe funds should be used to advertise at the Lake Petersburg anniversary event. The Board was informed that a pre-bid meeting, discussing the replacement of the emergency generator system, would be held April 22, 2013 at 9:00 a.m.

## **Ordinance – Provide for Public Transportation in Sangamon & Menard Counties, Illinois; Approval of Intergovernmental Agreement to Provide Public Transportation in Rural Sangamon & Menard Counties, Illinois (revision)**

Dara Worthington, Community Services Director/EMS Fiscal Officer, was in attendance and presented an ordinance to provide for public transportation in Sangamon & Menard Counties, Illinois and to seek approval of an intergovernmental agreement to provide public transportation in rural Sangamon & Menard Counties, Illinois (a revision of a previously approved agreement).

Commissioner Whitcomb moved to approve the revised intergovernmental agreement to provide public transportation in rural Sangamon & Menard Counties, Illinois. Commissioner Anderson seconded the motion. The motion carried unanimously.

Commissioner Lott moved to approve an ordinance to provide for public transportation in Sangamon & Menard Counties, Illinois. Commissioner Fore seconded the motion. The motion carried unanimously and shall be known as **Ordinance 08-13**.

Commissioner Anderson moved to approve the certifications and assurances as related to providing public transportation in rural Sangamon & Menard Counties, Illinois. Commissioner Lott seconded the motion. The motion carried unanimously.

Ms. Worthington informed that she would be looking for a new senior transport driver. She informed of a vehicular accident involving a senior transport van.

#### **County Treasurer's Report/Requests for Board Action**

Jackie Horn, County Treasurer, presented financial reports. She informed of preliminary notice of new, Illinois Municipal Retirement Fund contribution rates for calendar year 2014. Ms. Horn informed that she had cancelled a credit card that had been issued to the Health Department. County Coordinator Duncan informed that he was under the impression that Health Department employees were concerned that they now had to use their personal credit cards and wait for the County Board to approve reimbursement due to the letter of credit agreement.

#### **County Clerk's Report/Requests for Board Action**

There were no report/requests for Board action.

#### **State's Attorney Report/Requests for Board Action**

There was discussion about a letter to be sent to a former EMS Department employee.

#### **County Coordinator's Report/Requests for Board Action**

Commissioner Fore moved to open to the public executive session minutes from the September 19, 2012 and September 25, 2012 Board meetings. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Duncan informed that he was still awaiting a proposal from FWAI Architects, concerning the Courthouse roof. Mr. Duncan informed that there were 23 employees that were taking a Washington National insurance product that was being run through County payroll. He informed that there were 5 employees that had AFLAC products being run through County payroll. He informed he had request into Sunny Acres to inform of their employee count.

Mr. Duncan informed of a proposal from Bruce Harris & Associates to develop and maintain a public website making some GIS data available to said public. The Board asked for Jason LeMar to attend an upcoming meeting. Mr. Duncan informed that there would be a need to find someone to be appointed to the Menard County Housing Authority. The Board discussed having Commissioner Lott and Commissioner Fore set-up a meeting to discuss collective bargaining with the EMTs' union whose contract with the County expires November 30, 2013.

#### **Individual Board Members - Report/Requests for Board Action**

Commissioner Whitcomb informed that he had been contacted by two individuals of the Sweetwater area about garbage in the town.

**Resolution – Re-appointment of Robert E. Heyen as Trustee of the Menard County Cemetery Maintenance District for a Three-Year Term to Terminate on the First Monday in May 2016**

Commissioner Whitcomb moved to approve a resolution to re-appoint Robert E. Heyen as Trustee of the Menard County Cemetery Maintenance District for a three-year term to terminate on the first Monday in May 2016. Commissioner Fore seconded the motion. The motion carried unanimously and shall be known as **Resolution 09-13**.

**Resolution – Appointment of David Leischner as Trustee of the Petersburg Community Fire Protection District for a Three-Year Term to Terminate on the First Monday in May 2016**

Commissioner Anderson moved to approve a resolution to appoint David Leischner as Trustee of the Petersburg Community Fire Protection District for a three-year term to terminate on the first Monday in May 2016. Commissioner Lott seconded the motion. The motion carried unanimously and shall be known as **Resolution 10-13**.

**Discussion of Comprehensive Land-Use Plan Policies & Goals**

The Board informed that they had no objections to draft amendments proposed for the policies and goals section of the County's comprehensive land-use plan. Mr. Duncan informed that less substantive areas of the document needed to be amended as well and that work was still in progress.

**Discussion/Possible Approval of Engaging Independent Review Organizations to Hear Health Insurance Claim Appeals**

There was a brief discussion about the need to engage independent review organizations to hear health insurance claim appeals.

**Executive Session**

There was no executive session held at this meeting.

**Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:05 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.